**Youth Services Section**

**Executive Board Meeting**

**December 01, 2020**

The Executive Board met for the fifth meeting of the 2019-2020 Biennium via Zoom. Attending were: Chair Lisa Donaldson, Vice Chair/Chair Elect Matt Mano, Treasurer Helen Yamamoto, Director at Large Jessica Reid, Secretary Jewel Davis, NC State Library Liaison Jasmine Rockwell, Scholarship Chair Julianne Dunn, NC Book Award Rep Janet West, and PLS Liaison Joan Sherif.

**Agenda**

Meeting called to order at 12:05 pm.

 **Approval of Past Minutes**

The board reviewed the September 01, 2020 meeting minutes. Motion to approve. Motion seconded. Motion passed.

**Retreat Discussion**

* The group discussed thoughts around the virtual retreat and shared the following:
	+ It came together very well considering it was our first virtual retreat.
	+ Lisa received positive feedback from attendees.
	+ One participant mentioned they preferred all day retreats.
	+ Other participants felt they had more opportunity to participate with the sessions more spread out.
	+ For future breakout rooms, we should use the option to allow participants to choose their own breakout room. It was slow going manually putting people into rooms and some rooms had only a few participants.
		- We will need to ensure the self-select breakout option can work for participants using different zoom clients (web portal vs. desktop client).
	+ Our retreat was pleasant and went very smoothly. With the interactive elements, we have set a high bar for future events by NCLA.
	+ Jessica received a participant email saying how much they enjoyed the conference and would love to do it again
	+ It was good to have email updates throughout the month advertising the upcoming events.
	+ Attendance did drop off by the end, but this could be due to a variety of factors including us being in the middle of a pandemic.
	+ Registration was handled well.
* We will need to remove recordings from the website. Lisa will send an email out letting folks know they will be removed at the end of December.
* Survey about the retreat was not sent out to members. We could create a survey asking members how much they would be willing to pay and what type of sessions they would like (this conversation was picked back up during the conference discussion).
* We could consider doing more virtual development in the future while also having our fundraising retreat.
	+ Providing more regular webinars or hybrid options throughout the year would help our brand.
	+ For webinars we could charge a nominal fee of $10 for non-members and $5.00 for members. There would be good profit because there is no overhead for virtual offerings.
* What members seem to be missing right now is the networking and social aspect of gatherings. We could offer periodic social/programming gathering opportunities for members to come together to talk about what is going on. Providing a quarterly membership connection opportunity could be helpful to members.

**Budget Report- Helen**

Our budget report is from the end of the third quarter (end of September). From the report we have a balance of $8924.92. Helen sent a $240 check request for the raffle prizes. The balance is now $8,684.92. We have 126 members and our membership has stayed steady the past couple months.

**NCCBA Update - Janet**

Janet provided an overview of the history of the NCCBA award (<http://nccba.blogspot.com/p/about-ncbba.html>). The award is jointly sponsored by NCLA YSS and NCSLMA. Some concerns and requests from NCSLMA were shared with Janet and are listed below with the resolutions.

* The award bylaws state co-chairs should be selected every two years. Lisa England has co-chaired for 20 years and Janet has co-chaired for five years. There has been no interest from the award committee members to step into these co-chair roles.
	+ NCSLMA has appointed two of their members to co-chair Lisa England’s position, and a more formal process for leadership rotation will be implemented.
	+ Janet will continue to hold the chair for NCLA YSS until a member expresses interest to step into her position.
* YSS agreed to contribute $250 each year to help cover the cost of the award. NCSLMA reports in the past five years they have not received consistent monetary support from YSS.
	+ It is unclear from YSS financial reports if this true.
	+ YSS did not pay in 2020 for the award coverage.
	+ **Motion made to provide $250 to NCLSMA. Motion seconded. Vote passed.**
	+ Helen will set a reminder to pay NCSLMA each year.
* NCSLMA wanted the award site ([http://nccba.blogspot.com/](http://nccba.blogspot.com/%29)) to be merged into the NCSLMA website (<https://ncslma.wildapricot.org/>)
	+ This was not an ideal merger, for the NCCBA site has run successfully in its current site. Moving it to the NCSLMA site could lower participation.
		- NCSLMA agreed not to merge the site, and Janet will share the survey access with NCSLMA.

**State Library Updates** **-Jasmine**

* NCKids message was sent about State Library listservs moving to Simple Lists on December 14th
	+ The State Library is hoping to download and archive past messages from NCKids. Jasmine and State Library staff will have access to archives.
	+ Simple list will send an email to everyone (about 700 people) on the old listserv about opting into the new listserv
	+ There will be a link on the State Library website advertising the new listserv.
* READsquared will continue to be offered. The State Library anticipates having it it for three years. Please help get the word out for libraries to use it, for the more people using it, the easier it is to justify keeping it.
* The Summer Learning Summit is being planned for late January. Jasmine is collaborating with Jeffrey Hamilton (Adult Services Consultant) to promote children and adult programming together. This will create more holistic family oriented programming which will be promoted by both youth and adult librarians.
	+ Jasmine asked the group what top subjects we are most interested in hearing about for Summer Learning. The group provided the following ideas:
		- READsquared training/demo--What do we need to do to use this program from beginning to end?
		- Information on moving from a paper to electronic format for tracking summer reading
		- More thoughtful programing that moves beyond crafting. Ideas for programming that have purpose, is educational, and provides thoughtful resources for parents and kids.
		- Passive virtual programming ideas. With budget cuts and possibly less face-to-face opportunities, this might be a need.
		- Alternatives to screen based programming like StoryWalks at local businesses or partnering with local cultural institutes.
			* As a follow, up Jasmine has not heard from the Humanities Council about including resources in READsquared.
* There will be more Connected Learning and Computational Thinking cohorts in the spring. There was really low participation this fall. People may be burnt out on synchronous e-course professional development that requires weekly participation. It is not ideal to hose these asynchronously. More info to come.
* There will be two more Flow Circus workshops possibly in March.
* Starting sometime in January the State Library will be rolling out racial equity toolkit training modules
	+ There will be asynchronous modules focused on structural racism, implicit bias, racism in the library, policies and procedures with bias, cultural competence, creating inclusive environments, and diversity audits.
		- You don’t have to go through the modules in order, but they will be rolled out in order and the last of them will go live by the end of March.
		- The modules will be offered through Niche Academy.
		- The modules are mainly geared towards public library but will be relevant for academic libraries.
		- The aim is for future modules to move beyond racial equity to address other important diverse topics.
* LSTA grants are still open and are due March 1.

**NCLA Executive Board Meeting Update - Lisa**

Lisa provided the below highlights from the NCLA Executive Board meeting held on October 30, 2020. Full meeting minutes are available at <https://nclaonline.org/executive-board-meetings>.

* Board voted on making the legislative and advocacy group a formal section.
* Board discussed adding a corporate membership level. If you have any thoughts after reviewing the executive board meetings, please let Lisa know.
* When we look at our YSS bylaws, Laura Davidson will need to see the new version and the changes we made. Be sure to track changes made to the original bylaws.
* The biennial conference is being planned for a virtual format. NCLA can’t move forward with it being in person at this time. The option is still open for hybrid and virtual.
	+ Each section will be guaranteed one proposal slot for a 50 minute session or two 25 minute sessions. The deadline for program proposals from sections is February 15.
		- Clarification is needed on the number of proposal slots YSS has. In the NCLA program planning meeting, two slots were agreed upon for YSS and PLS due to having larger membership numbers.
			* Jewel will follow-up at next program planning meeting to confirm YSS having two slots instead of one.

**Conference Planning Discussion**

What would we like to propose for conference?

* Possible author session
	+ Possible authors include Beth Revis or Megan Shepherd
	+ What is the cost of authors virtually?
* Possible author panel
	+ Would authors be willing to be paid less if they were on a panel?
* The State Library can help contribute funds for an author session.
* Conference Programs
	+ Matt to head up conference planning
		- Matt will create and send out survey for members to provide input on professional development ideas and how much they would be willing to spend on these types of offerings.
		- The survey will have a submission deadline for early January. The member feedback can help us decide what to propose for conference sessions.

**New Grant Discussion**

* Helen proposed a pandemic programming kit that would include projecting books onto outdoor screens.
	+ YSS could provide screen, projector, microphone, and speaker. Matt has done a block party using mics and speakers. We could also provide a canopy for shade to protect the equipment. Microphone, speaker, and screen are the priority items.
	+ Pop up screen is more ideal than an inflatable due to inflatable’s fan noise
		- Possible Link to screen [https://www.amazon.com/Abdtech-Projector-Portable-Projections-Backyard/dp/B07M9KT47C/ref=sr\_1\_3?crid=ZX8FXO1SCHDA&dchild=1&keywords=portable+outdoor+movie+screen+with+stand+and+projector&qid=1606851073&sprefix=portable+outdoor+movie+screen%2Caps%2C164&sr=](https://www.amazon.com/Abdtech-Projector-Portable-Projections-Backyard/dp/B07M9KT47C/ref%3Dsr_1_3?crid=ZX8FXO1SCHDA&dchild=1&keywords=portable+outdoor+movie+screen+with+stand+and+projector&qid=1606851073&sprefix=portable+outdoor+movie+screen%2Caps%2C164&sr=8-3)
	+ Collapsible wagon could be purchased to help carry the materials around. These cost almost as much as a pop up screen.
* Winners would present at next retreat or virtually during a webinar.
* For the grant application, ask applicants to consider what need this could fill
	+ innovative programming to support the gaps of education
	+ early childhood or school age education
* Since we won’t be hosting a conference luncheon we could partner with another section for the grant to promote collaborative programming. A few notes on collaboration:
	+ we need to ensure we promote our mission and benefit our members
	+ family focused events that tie it into all ages could work
	+ you would still need to be a member of YSS to apply
* We could partner with PLS and have them financially sponsor one grant. What are other avenues for partnership that don’t require money? YSS could benefit in terms of future collaboration opportunities if we focus on other sections we haven’t worked with before. Some section for consideration include:
	+ STEM
	+ Technology and Trends
	+ Literacy
	+ Libraries Build Communities
	+ REMCo
* Group would like to move forward with Pandemic Programming Kit and Julianne, Janet, and Helen agreed to be the grant subcommittee.
	+ The subcommittee will work on the following:
		- price out kits
		- decide on how many kits we can afford
		- work on application language
		- reach out to sections to see if there is any interest for partnerships

**Bylaws**

* NCLA should have the most up to date copy of our bylaws The bylaws on the website are not the most current. The most current should be in the new YSS Gmail account. Lisa will look for the most up to date bylaws.
* Matt has already made some revisions to the bylaws.
* Lisa will review bylaws revision to begin moving forward with official revision process
* Revised bylaws must first be sent to Laura Davidson for review (with changes noted). Our membership then votes on the revision. The approved revisions are then voted upon by the NCLA executive board for final approval.

**2021 Meeting Dates**

Proposed dates for 2020 meetings are March 2, June 1, September 14, and December 7.

Meeting adjourned.