**Youth Services Section**

**Executive Board Meeting**

**September 01, 2020**

The Executive Board met for the fourth meeting of the 2019-2020 Biennium via Zoom. Attending were: Vice Chair/Chair Elect Matt Mano, Treasurer Helen Yamamoto, Director at Large Jessica Reid, Secretary Jewel Davis, NC State Library Liaison Jasmine Rockwell, Director of Membership and Communications Jen Pace Dickenson, Scholarship Chair Julianne Dunn

**Agenda**

Meeting called to order at 12:05 pm.

**Approval of June meeting minutes**

The board reviewed the June 2, 2020 meeting minutes. Motion to approve. Motion seconded. Motion passed.

**NCLA Executive Board Meeting Review**

Helen provided the below notes from the NCLA Executive Board meeting held on July 31, 2020.

* YSS Balance $8779.92 which includes the refund for the YMCA retreat down payment.
* NCLA’s endowment balance is lowering due to the effects on the stock market. NCLA will not use endowment this year to run operations
* The state of North Carolina’s economy is faring okay in relation to other states.
* 277 people attended NCLA’s Un-Cancelled Virtual Conference. Presentations from the conference are available on the YouTube channel- https://www.youtube.com/user/NCLibraryAssociation
* Sections are reporting good attendance with virtual conferences and webinars
	+ YSS should consider charging a nominal fee for future virtual offerings. A $10 fee with 200 participants would give us $2000 in profit.
* NCLA would like to continue offering a virtual conference in the off-conference year
* The executive board members discussed reopening and the various stages libraries are in across the state. NCLA is creating a COVID-19 second wave taskforce and are looking for library directors to serve. There will be an upcoming webinar on libraries moving forward in the new normal.
* Vendors have been approaching NCLA about sponsoring virtual conferences.
	+ YSS has had vendor interest in the past for the retreat. Vendor sponsorship could be an option for future events.
* Highlights from the section reports are below. A complete overview of section reports are available at https://nclaonline.org/resources/Documents/NCLA%20Executive%20Board%20Reports%20July%202020.pdf
	+ STEM-LINC participated in the virtual conference and there is a an upcoming STEM-LINC event on September 22.
	+ LAMS will be creating a virtual Present Like a Pro workshop
	+ NCLPA is planning to host a virtual session about frontline workers during COVID-19
	+ This summer the REMCo Executive Board released a statement condemning police brutality and racism (<https://nclaonline.wildapricot.org/remco>) and held a well-attended Cultural Conversations webinar on COVID-19. REMCo is now on Facebook and Instagram and has an upcoming author talk webinar on Sept 15.
	+ WLS is planning a virtual workshop on Trauma Informed Services on September 18.
	+ Leadership institute (now active on Facebook) will be in held in March at the Blue Ridge Assembly. They are soliciting for officers for the next biennium. An October ballot is forthcoming.
* As a reminder, YSS will need NCLA Executive Board approval on changed by-laws.
* NCLA can send YSS newsletters to members using the new website features. This is an option for YSS if we are interested. We have previously discussed this, but we could discuss our options again.

**State library Update**Jasmine provided the following updates:

* All federal projects from the previous YSS meeting have been approved
* Flow Circus will be conducted online.
* Emily and Jasmine conducted YALSA’s Train the Trainer connected learning this summer.
* Computational thinking training will be offered this fall. They will be starting two more cohorts later this month.
* Usage for the READsquared is ok. Jasmine and Jeffrey will be conducting a webinar to highlight features and promote usage for fall, winter, and spring. The State Library is interested in renewing for next year.
	+ NC Humanities Council may be working to develop book resources and activities to load into READsquared. This is a tentative project.
* There are state funds available for projects and Jasmine is requesting project ideas. She would like to promote Niche academy (https://my.nicheacademy.com/slnc) and conduct work around racial equity.
	+ The group discussed ideas including, racial healing circles for teens, anti-racism in early literacy, how to talk to young children about race, Project Ready (https://ready.web.unc.edu/), and EmbraceRace (<https://www.embracerace.org/resources/webinars>).
	+ There is a desire to do more with LGBTQIA issues and story time with positive diverse books that focus on joy and not just trauma or historical struggle.

**Retreat planning & Logistics**

Finalizing the schedule

* We have all the times set for the webinars and the schedule is below (see Matt’s updated emailed agenda for session descriptions):
	+ Oct 15
	12:30 Better together
	1:30 Yoga
	2:00 Innovative Programming with Diverse Books
	+ Oct 22
	12:30 Pandemic Programming
	1:30 Yoga

2:00 How to Talk to Children About Racism

* + Oct 29
	12:30 Bridging the Gap with the Boxmobile
	1:30 Yoga

2:00 My NC from A to Z

* + Nov 5
	12:30 Virtual Happy hour
	+ Registration and Zoom set up

**Getting registration and the zoom meetings set up**

* The group discussed creating one meeting link per day and hosting both sessions and the yoga break in the meeting.
* Jasmine demoed Wheel of Names for the raffle drawings.
* For the raffle we will provide the following:
	+ 1 $15 gift card at each of the 6 sessions and 3 $50 gift cards at the virtual happy hour. Participants must be present to win. We will use the registrant list to draw for the raffle at each session. For the virtual happy hour, we will draw from the previous sessions participant list.
* The Virtual Happy Hour will have breakout rooms. Participants will be asked at registration to choose their top two topic rooms. The breakout room topics are
	+ Self-Care
	+ Preschool Programming Online
	+ School Age Programming online
	+ Teen Programming online
	+ Geek Out
	+ Digital Scavenger and Escape Rooms
	+ New Norm for in-person Programming
* Matt will create a document for us to sign up to host, provide tech assist, and/or facilitate a happy hour breakout room. This will be sent by email.
	+ The host will introduce the speaker, manage chat, and moderate the Q&A
	+ The tech assist will enter participants names into the Wheel of names for the raffle drawing

Marketing and Outreach

* Jen will update the website with the retreat information, send the info through NCkids, and send the advertisement to NCLA for the listserv and social media.
* Jasmine will send retreat info to the directors list.

Agenda

* Matt and Jasmine will continue to reach out to Tracey, Michelle, and Stephanie for bio information
	+ We can put out the draft agenda now so people can see what we have already planned

Registration on NCLA YSS website.

* Helen will contact Morgan (NCLA rep) to find out who will be hosting the zoom sessions, if they can pre-assign breakout room, and live closed captioning options. Helen will work with Morgan to set up registration and look into when registration will need to close
* Helen will email grant recipients about time change

Gifts

* The group discussed ideas for gifts for the invited speakers. Possible ideas included edible arrangements, office supply gift baskets, Amazon gift baskets, Southern Season gift baskets. Around $50-$100 per gift was discussed.
	+ Helen will arrange getting the gift baskets to presenters if they can accept gifts.
	+ Jasmine will check with presenters on receiving gifts.
	+ If they can’t accept gifts we can donate to organizations in their names.

**Other business**

* Diverse Grant presenters will be given 10-15 minutes each
* We will need slides ahead of time for the diverse books session. Helen will be in touch with the presenters and will send the slides to the meeting host.
* Jasmine will be available to assist Michelle with sharing images
* Jasmine will be in touch with Michelle and Tracey about logistics for their sessions
* Matt will be in touch with other presenters about logistics

Next Meeting is scheduled for Dec. 8, 2020, 12-3 p.m.

Zoom, in person TBD

West Regional Library

<http://www.wakegov.com/libraries/locations/wrl/Pages/default.aspx>

Meeting adjourned at 2:31