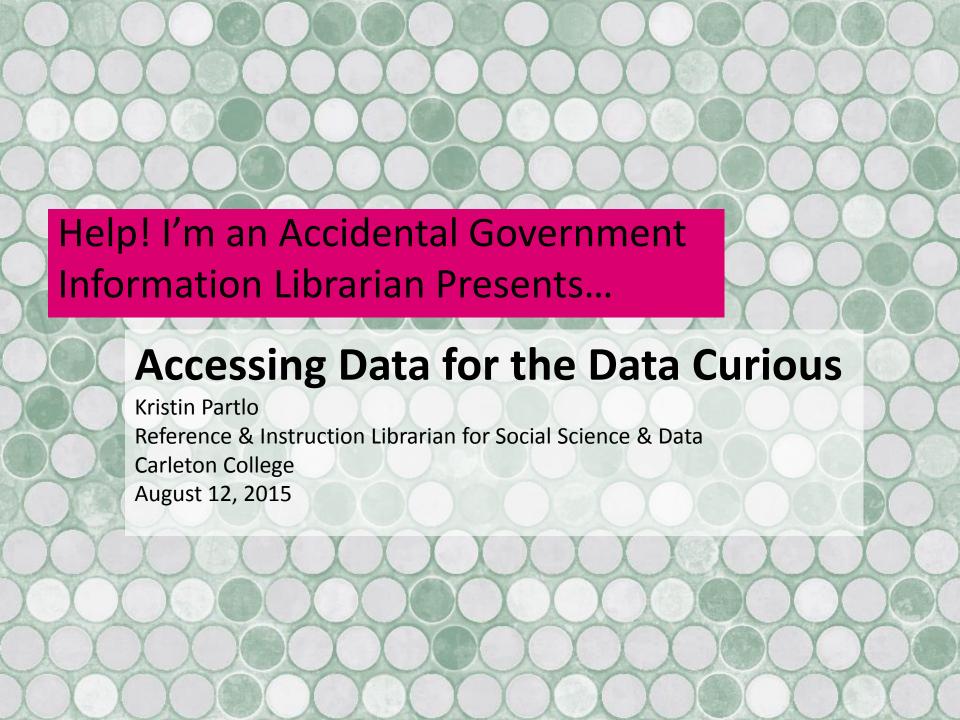


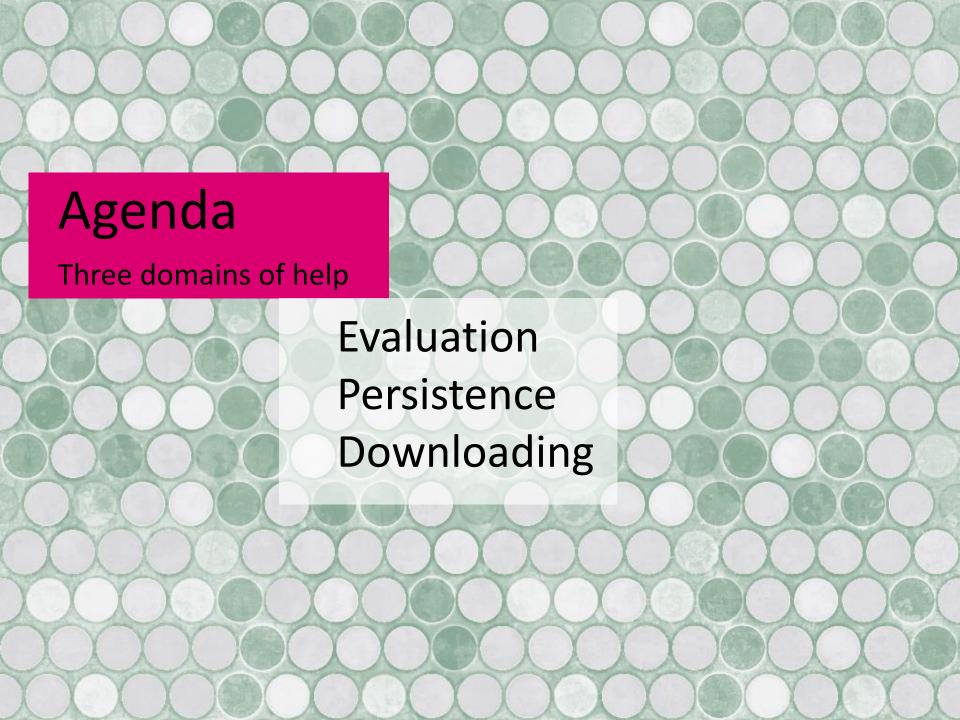
# Help! I'm an Accidental Government Information Librarian

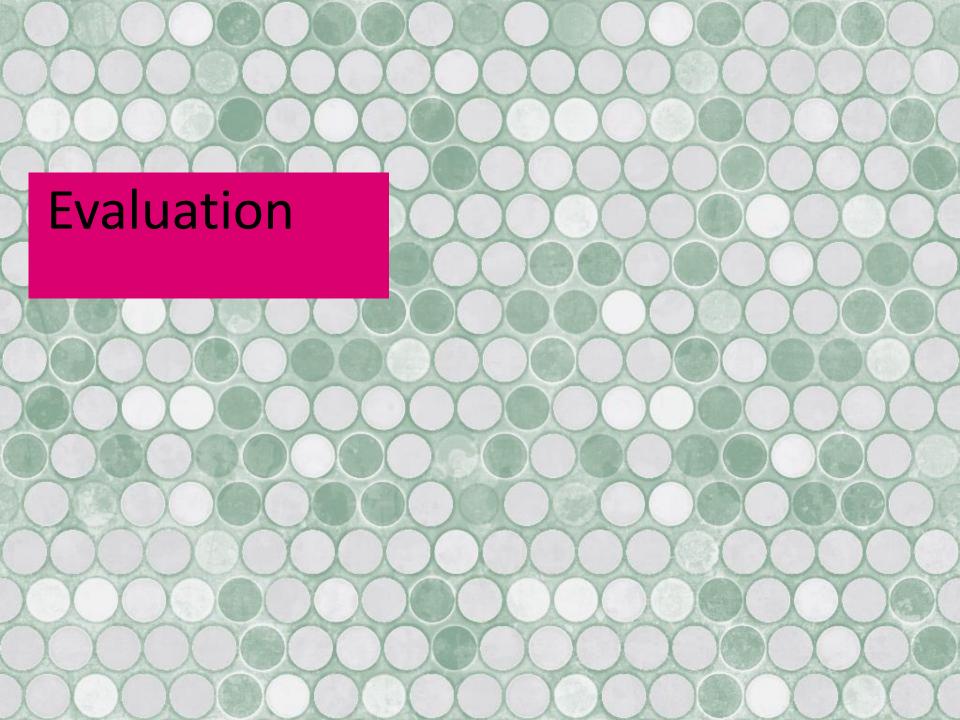


## **Upcoming Accidental Librarian Webinars**

- September 16: Trade Data with Steve Cramer
- October 4: Foreign Affairs Research with Melanie Maksin
- November 11: UN Data with Lisa DeLuca
- December: Inside the Serial Set with Carmen Orth-Alfie
- Brought to you by the North Carolina Library Association's Government Resources Section. Join us!
   <a href="http://www.nclaonline.org/government-resources">http://www.nclaonline.org/government-resources</a>







### CITING DATA

Citing datasets used in published research is just as important as citing journal articles, books, and other sources that contributed to the research.

By citing your use of a dataset, you are supporting the reproducibility of your research and attributing credit to those who provided the data—including datasets that you have created yourself. Citations also allow for tracking reuse and measuring impact.

Instructions for citation styles do not consistently provide examples for dataset citations. This guide will help you determine the citation elements to include. Refer to your author guidelines or style guide to properly arrange and format these citation elements. Many data providers also recommend their preferred citation or supply an example.

Be sure to provide enough information in your citation so that the reader can identify, retrieve, and access the same unique dataset you have used.

## **ELEMENTS OF DATA CITATION**

- Author: Name(s) of each individual or organizational entity responsible for the creation of the dataset.
- Date of Publication: Year the dataset was published or disseminated.
- Title: Complete title of the dataset, including the edition or version number, if applicable.
- Publisher and/or Distributor: Organizational entity that makes the dataset available by archiving, producing, publishing, and/or distributing the dataset.

 Electronic Location or Identifier: Web address or unique, persistent, global identifier used to locate the dataset (such as a DOI). Append the date retrieved if the title and locator are not specific to the exact instance of the data you used.

These are the minimum elements required for dataset identification and retrieval. Fewer or additional elements may be requested by author guidelines or style manuals. Be sure to include as many elements as needed to precisely identify the dataset you have used.

### Factors to consider when evaluating statistics or data

#### **Source**

- Who collected it?
- Was it an individual or organization or agency?
- If the data are repackaged, is there proper documentation to lead you to the primary source? Would it be useful to get more information from the primary source?

#### **Authority**

- How widely known or cited is the producer? Who else uses these data?
- Is the measure or producer contested?
- What are the credentials of the data producer?

#### **Currency**

• When were the data collected? Are these the newest figures?

#### **Objectivity & Purpose**

- Who sponsored the production of these data?
- What was the purpose of the collection/study?
- Who was the intended audience for or users of the data?

#### **Collection Methods & Completeness**

- How are the data collected? Count, measurement or estimation?
- If a survey, what was the response rate?
   What populations included? Excluded?

#### **Consistency / Verification**

- Do other sources provide similar numbers?
- Can the numbers be verified?

Topic:	Givens (when available):
	Unit of Analysis (e.g. individuals, households, companies, counties, states, nations):
Claim:	Geography (e.g. all European countries):
Evidence:	Time Period (e.g. 1980-2006):
	Frequency (e.g., annual, quarterly):

Who is likely to collect data on this question? List as many as you can think of.

Researchers	Government Agencies	NGOs, IGOs	Think Tanks & Research Organizations

Names of censuses, surveys, studies to follow up on:

Find Data Search/Compare Variables Find Publications Resources for Students Get Help

#### Married and Cohabiting Couples, 2010 [United States] (ICPSR 31322)

Subject Terms: domestic partnership, domestic relations, domestic responsibilities, family size, family structure, health expenditures, health insurance, household budgets, household expenditures, household income, marital instability, marital relations, marital satisfaction, marital status, occupational categories, occupational status, personal finances, stress

Smallest Geographic Unit: country

Geographic Coverage: United States

Time Period:

2010

Date of Collection:

2010-07-26--2010-10-13

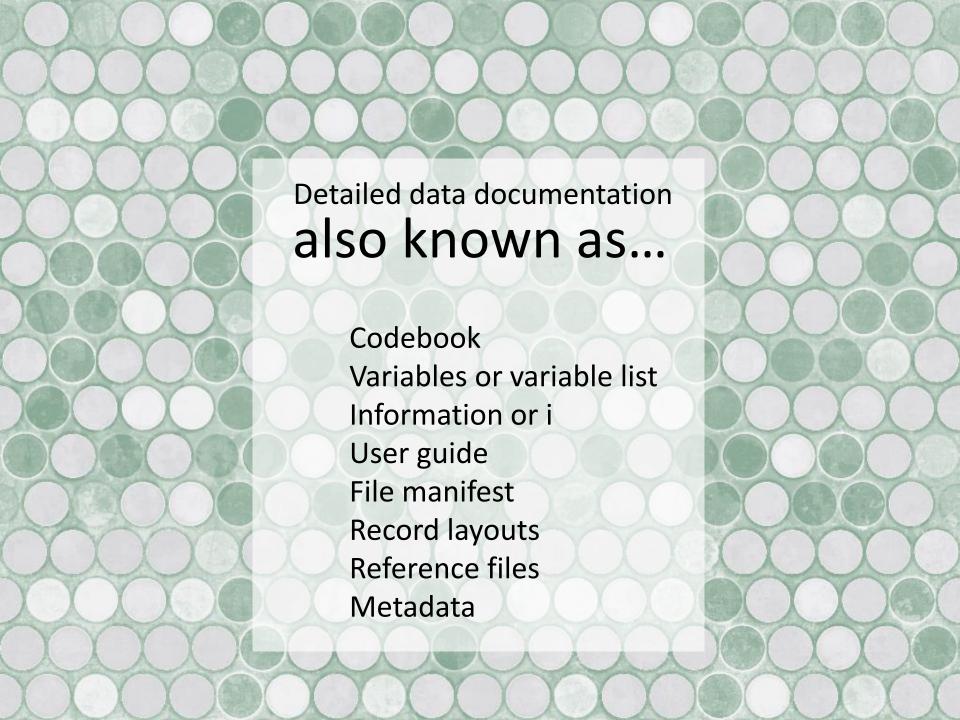
Unit of Observation: couples

Universe: United States married and cohabitating adults 18-64 years.

Data Types: survey data

Data Collection Notes:

This research is supported by the National Center for Family and Marriage Research, which is funded by a cooperative agreement, grant number 5 U01 AE000001-04, between the Assistant Secretary for Planning and Evaluation (ASPE) in the United States Department of Health and Human Services (HHS) and Bowling Green State University.



## Married and Cohabiting Couples, 2010 [United States] (ICPSR 31322)

Principal Investigator(s): National Center for Family and Marriage Research

#### Summary:

Knowledge Networks conducted a study on married and cohabiting couples' relationships with heterosexual couples 18-64 years of age. The data collection took place from July 26, 2010, to October 13, 2010. The main data collection was preceded by a small pretest to verify the data collection accuracy.

Series: National Center for Family and Marriage Research (NCFMR) Pilot Data Series

#### **Access Notes**

These data are freely available.

#### Dataset(s)

Dataset - Download All Files (15.4 MB)

Documentation: <u>Codebook.pdf</u> <u>Questionnaire.pdf</u> <u>Report.pdf</u>

Data: SAS SPSS Stata ASCII Delimited

ASCII + SAS Setup SPSS Setup Stata Setup

qm6_6	qm6_7	qw1	qw2_1	qw2_2	qw2_3	qw2_4	qw3_1
		2	0	0	0	0	0
		1	0	0	0	0	0
0	0	1	0	0	0	0	0
0	0	1	0	0	1	0	0
0	0	2	0	0	0	0	0
0	0	4	0	0	0	1	0
1	0	1	0	0	0	0	1
1	0	1	0	0	0	0	
		1	0	1	0	0	1
		1	0	0	1	0	1
		2	0	0	0	0	0
0	0	2	0	0	0	0	0
		2	0	0	0	0	0
		4	1	1	1	1	1
		3	0	0	0	0	1
		2	0	0	0	1	0
0	0	4	0	1	0	0	1
1	0	4	0	0	0	0	0
		3	0	0	1	1	1
		1	0	0	0	0	1
1	0	3	0	0	0	0	0
1	0	3	1	1	1	1	1
		1	0	0	0	1	1
		3	0	0	0	0	1
		4	0	0	0	0	
		1	0	0	0	0	0
		2	0	0	0	1	0
		1	0	0	0	0	0
•	•		•		•	^	-

## Married and Cohabiting Couples, 2010 [United States] (ICPSR 31322)

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Documentation: <u>Codebook.pdf</u> <u>Questionnaire.pdf</u> <u>Report.pdf</u>

Data: SAS SPSS Stata ASCII Delimited

ASCII + SAS Setup SPSS Setup Stata Setup

W4. How fair do you feel the division of paid work and work around the home is in your household?  Fair to both me and my spouse/partner Unfair to me Unfair to my spouse/partner	
W5. How much conflict does your spouse/partner face in balancing his/her paid work and familife?	ily
1 = not at all, 2 = not too much, 3 = some, 4 = a lot, 5 = a great deal	
W6. Has your spouse/partner ever done any of the following because of his/her responsibilities to members of his/her family? (Check all that apply)  refused a job promotion taken on additional paid work refused to work overtime or extra hourscut back on HIS/HER work	1
W7. Has your spouse/partner ever done any of the following because of his/her responsibilities to his/her job? (Check all that apply)  missed a family occasion or holiday been unable to care for a sick child or relative been unable to do the work HE/SHE usually DOES around the house	}

## Married and Cohabiting Couples, 2010 [United States] (ICPSR 31322)

Principal Investigator(s): National Center for Family and Marriage Research

#### Summary:

Knowledge Networks conducted a study on married and cohabiting couples' relationships with heterosexual couples 18-64 years of age. The data collection took place from July 26, 2010, to October 13, 2010. The main data collection was preceded by a small pretest to verify the data collection accuracy.

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Documentation: <u>Codebook.pdf</u> <u>Questionnaire.pdf</u> <u>Report.pdf</u>

Data: SAS SPSS Stata ASCII Delimited

ASCII + SAS Setup SPSS Setup Stata Setup

#### QW1

#### How much conflict in balancing work and family life

Location: 1035-1043 (width: 9; decimal: 0)

Variable Type: numeric

Range of Missing Values (M): -1

Question:

The following questions focus on how couples navigate their relationships. How much conflict do you face in balancing your paid work and family life?

Value	Label	Unweighted Frequency	%
1	Not at all	610	28.4 %
2	Not too much	755	35.1 %
3	Some	583	27.1 %
4	A lot	142	6.6 %
5	A great deal	45	2.1 %
-1 (M)	Refused	15	0.7 %

Based upon 2135 valid cases out of 2150 total cases.

Mean: 2.18Median: 2.00Mode: 2.00Minimum: 1.00

Maximum: 5.00

Standard Deviation: 0.99

		QW1		Н	How much conflict in balancing work and family life			life			
		Variable	Location: Variable Type: Range of Missing Values (M):			(width: 9	; decimal: 0)				
		Question	n:					w couples navig k and family life?	ate their relationships.	How much con	flict do
				V	alue	Label		Unweighted Frequency	%		
				1		Not at a	II			610	28.4 %
				2		Not too	much			755	35.1 %
				3		Some				583	27.1 %
				4		A lot				142	6.6 %
				5		A great	deal			45	2.1 %
				-1	(M)	Refused	I			15	0.7 %
qm6_6	qm6_7	qw1 2 1 1 1	0		qw2_ 0 0	_3 0 0	qw2_4	0	(		
0					0	1					
0					0	0	C				
0	0				0	0	1	. 0			
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1	0				0	0					
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0	0	2	0		0	0	_	_			
		2	_		0	0		_			
		4			1	1					
		3	0		0	0	C	1			
		2	0		0	0	1	. 0			
^	_		^		4	^		4			

%

28.4 % 35.1 %

27.1 % 6.6 %

2.1 %

0.7 %

## **Evaluation**

Using the documentation to find basic description information judge quality and fit of the data to an information need

# Home Select Data FAQ Help Login

Select Variables

Household • Person • A-Z • Search

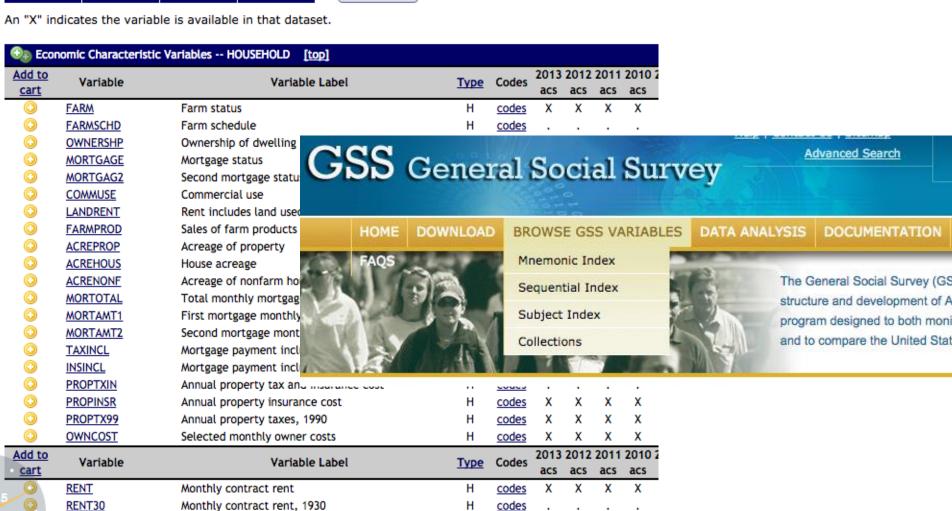
Monthly gross rent

Meals included in rent

RENTGRS

RENTMEAL

Select Samples Help Display options

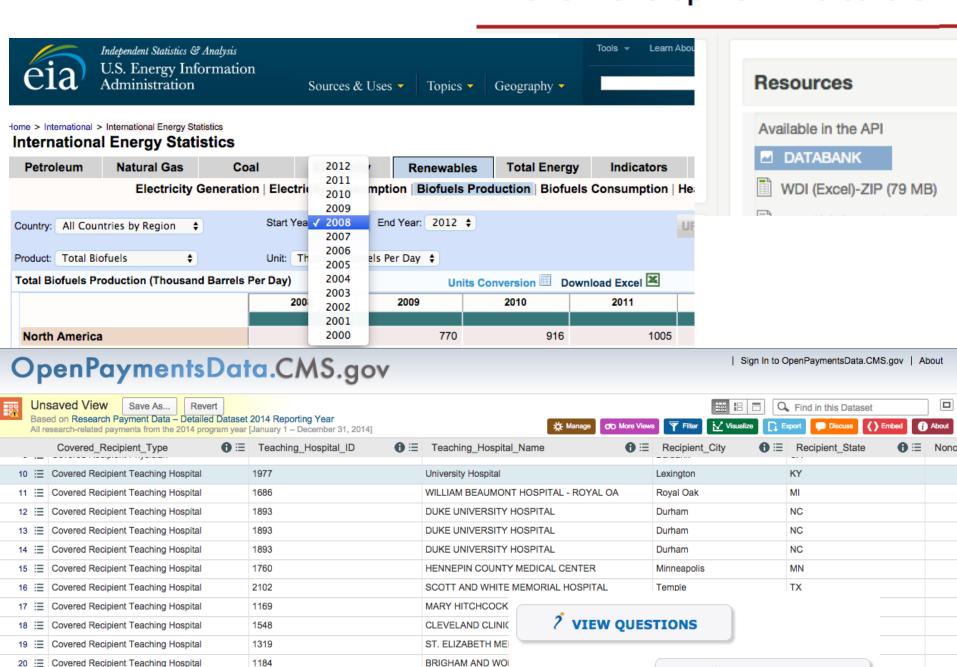


Н

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codes

#### World Development Indicators





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#### Inflation & Prices



SPECIAL

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Access to microdata		International trade		
		Transport (trans)		
GISCO:Geographical Information and maps		Multimodal data (tran) Railway transport (rail)		
- Metadata	1 1			
Classifications	<u>+</u>	🖿 Inland waterways transport (iww)	м	
Legislation and methodology		눌 Oil pipeline transport (pipe) 🌃		
Concepts and definitions		Oil pipeline transport - Infrastru		
Glossaries and thesauri		ZIP Length of pipelines operat		
National methodologies		Carrying capacity of pipelir		l employment (nine ec)
Standard code lists		Data explorer port measurem	•	cp.oyment (pipe_ce)
Euro-SDMX Metadata Structure			0 (b-b0-)	

[pipe\_if\_lenght]



















#### Length of pipelines operated

Last update: 02-03-2015



☐	2004	2005	2006	2007	2008	2009	2010	2011
⊕ GEO ▼	\$	\$	\$	\$	<b>\$</b>	\$	\$	\$
Belgium	:	:	:	:	:	:	:	:
Bulgaria	578	578	578	578	603	578 <i>(r)</i>	578 <i>(r)</i>	578
Czech Republic	675	675	675	675	675	675	674	674
Denmark	:	:	330	330	330	330	:	:
Germany (until 1990	2,370	2,370	2,370	2,370	2,370	2,370	2,370	2,370
Greece	267	267	267	267	267	:	:	:
Spain	3,831 <i>(r)</i>	3,833	3,841	3,904	4,195	4,213	4,365	4,722
France	5,746	5,746	5,746	6,332	6,196	6,199	9,195	:
Croatia	601	610	610	610	610	610	610	610
Italy	4,370	4,328	4,336	4,359	4,360	4,291	4,291	4,290
Latvia	766	860	860	860	860	860	860	860
Lithuania	500	500	500	500	500	500	500	500
Hungary	2,031	2,032	2,032	2,208	2,206.7	2,206.7	2,209.4	2,214.7
Netherlands	:	:	:	:	:	:	:	:
Austria	777	777 (e)	1,214(e)	1,214(e)	1,214(e)	1,214	1,214	1,214
Poland	2,278	2,278	2,278	2,278	2,278	2,360	2,362	2,444
Romania	4,497	4,807	4,783	3,532	3,532	3,524	3,346	3,346
Slovakia	:	:	:	:	; (c)	509	:	; (c)
United Kingdom	4,405	4,501	4,519	4,447	4,447	4,447	4,446	4,446
Norway	1,189 <i>(r)</i>	1,189	1,189	1,189	1,180	1,189	1,244(1)	1,244
Switzerland	108	108	108	108	108	108	108	108
Former Yugoslav Rep	:	155	155	155	155	143.6	143.6	143.6
Turkey	3,065 <i>(r)</i>	3,038 <i>(r)</i>	3,038					

Available flags:

b break in time series

c confidential d definition differs, see metadata

e estimated

f forecast

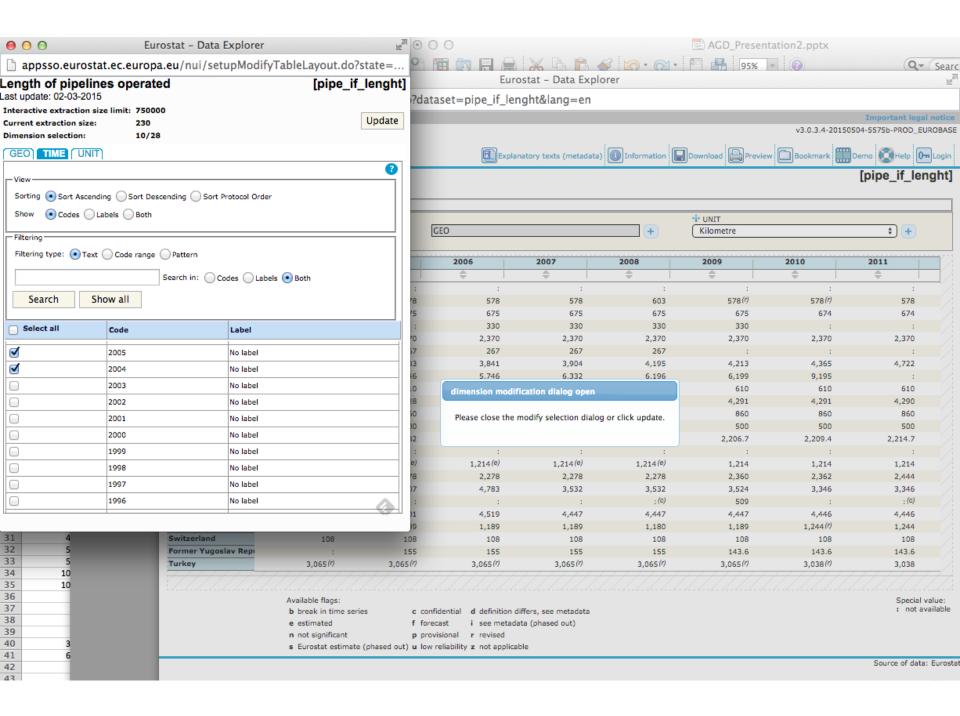
i see metadata (phased out)

n not significant

p provisional r revised

s Eurostat estimate (phased out) u low reliability z not applicable

Special value: : not available



#### Librarians Do Documentation



The Essential Guide for Writers, Editors, and Publishers Estimated File Size 10 MB

- S Withheld because estimate did not meet publication standards
- D Withheld to avoid disclosing data for individual companies; data are included in higher level totals
- a 0 to 19 employees
- (601) Crop and Animal Production (NAICS 111 and 112) are out of scope of the 2007 Survey of Business Owners.
- (603) Scheduled Passenger Air Transportation (NAICS 481111), Rail Transportation (NAICS 482), and the Postal Service (NAICS 491) are out of scope of the 2007 Survey of Business Owners.
- (604) Funds, Trusts, and Other Financial Vehicles (NAICS 525) are out of scope of the 2007 Survey of Business Owners.
- e 250 to 499 employees
- (605) Religious, <u>Grantmaking</u>, Civic, Professional, and Similar Organizations (NAICS 813) and Private Households (NAICS 814) are out of scope of the 2007 Survey of Business Owners.
- b 20 to 99 employees

Documentation snippet from the Census Survey of Business Owners 2012



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**Publications** ▼

**Economic Releases** ▼

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Beta ▼

#### Databases, Tables & Calculators by Subject

FONT SIZE: - +

Change Output Options:

From:

2005 ‡

To: 2015 \$



include graphs include annual averages

More Formatting Options -

Data extracted on: August 12, 2015 (5:06:54 AM)

#### Consumer Price Index - All Urban Consumers

Series Id: CUSR0000SS17031

Seasonally Adjusted

Area: U.S. city average Item: Roasted coffee Base Period: 1982-84=100

Download: XI xisx

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2005	154.9	155.9	155.3	163.7	165.3	169.1	168.5	169.8	168.5	171.6	173.1	171.6		
2006	169.6	169.1	171.1	169.8	171.0	167.9	166.8	166.8	168.3	169.1	170.0	170.9		
2007	173.641	176.449	177.180	176.269	177.245	179.295	181.516	181.972	180.521	182.720	183.269	186.114		
2008	185.910	182.770	185.850	194.002	193.825	193.887	195.493	195.691	195.841	195.929	193.714	194.203		
2009	192.384	192.706	190.577	190.202	187.616	191.275	191.573	191.513	192.815	191.864	190.730	190.122		
2010	192.124	191.448	190.470	188.912	189.201	189.635	188.190	190.735	195.355	198.806	199.248	196.133		
2011	202.445	203.530	210.771	218.516	223.055	227.178	231.465	233.590	230.308	233.352	236.843	236.679		
2012	236.229	234.534	233.638	231.457	228.372	225.743	223.993	223.523	222.379	223.211	222.833	225.578		
2013	221.924	222.816	219.318	215.644	215.245	213.034	211.670	207.083	206.472	206.834	205.312	204.959		
2014	203.908	203.812	203.982	204.193	204.995	206.002	207.828	210.849	211.881	211.869	212.599	213.323		
2015	217.496	215.765	214.571	217.992	214.947	213.082								

## More download options!

### Databases, Tables & Calculators by Subject

Select view of the data	Select the time frame fo	r your data	ı		
Table Format Column Format Multi-series table	○ All years	OR	-	ecify year r	ange: To: 2015 ‡
✓Original Data Value  1-Month Percent Change  2-Month Percent Change  3-Month Percent Change  6-Month Percent Change  12-Month Percent Change	All Time Periods	Ar Ja Fe Ma Ap		Select one time period: Annual Data January February March April May	
Output Type: (select one)		Graphs		Annual Ave	erages
HTML table     OR	✓ comma delimited tab delimited	include graphs include ann		nnual averages	

Help! I don't use SAS!

## Good advice at the download stage

Research Journals

Encourage flexibility

Download \*all\* documentation

Have a plan for storing data files

## Try it

https://data.mcc.gov/evaluations/index.php/catalog/153

Nicaragua Rice and Bean Farmers 2010 dataset from the Millennium Challenge Corporation.

