

NCLA REMCo
Conference Planning Meeting Minutes
Wednesday, March 29, 2017

▪ **Attendees**

Shamella Cromartie, Jewel Davis, Maxine Days, Forrest Foster, Gerald Holmes, Iyanna Sims

▪ **Call to order**

The meeting was called to order at 3:05pm.

▪ **Agenda Topics**

I. Author Luncheon Possibilities

The following authors were considered for the author luncheon at the conference: Carole Boston Weatherford, Chasity Melvin, Carole Andrews, and Ron Stodhill. After much consideration, Carole Boston Weatherford and Carole Andrews were chosen as strong possibilities due to affordability and geographical location.

Action Items:

Jewel will contact Carole Boston Weatherford to check availability and honorarium.

Maxine will contact Carole Andrews to check availability and honorarium.

II. Pre-Conference Ideas

The following were ideas for pre-conference activity: a performance of Dar He with Emmet Till by Mike Wiley followed by a panel discussion of social justice in the 21st century, a poetry slam on the topic of social justice followed by a discussion on using ways the library can support and collaborate with community groups through legislative advocacy, social justice literature, and outreach programs.

The Board decided to develop the poetry slam idea as a pre-conference. There was also a discussion if the pre-conference should be a full day or a half day with a “lunch on your own” option. Both approaches could generate revenue for REMCo.

The Board strongly considered offering a social justice poetry slam with follow-up panel discussion as a half-day pre-conference.

Action Items:

Iyanna will contact the spoken word student group at NCATSU to see if they will be interested in participating.

Maxine will contact WSSU to see if there is a poetry student group on campus who may be interested in participating.

III. Conference Ideas From Members and Volunteers

A form was sent out in the last newsletter to solicit ideas for conference. The form can be found at https://docs.google.com/forms/d/12UimzWvzpvHddpL9_NE6rLyD-WjoHgI9Ob2XplKg6e4/edit.

NCLA conference planning committee will be reviewing programs for the conference in April.

Therefore, REMCo members will have until April 7th to respond.

Gerald asked if there was interest to have a REMCo table in the lobby during the conference. The Board agreed it would be a good idea to have a table in the lobby and will look into using volunteers to man the table.

Action Items:

Jewel will send the form out again to the members with a response deadline of April 7, 2017.

Iyanna will post the form online REMCo's website.

Shamella will contact those who signed up to volunteer at October's program at Elon to see if they are interested in volunteering at the conference.

IV. Treasurer Update:

REMCo has a balance of \$767.51 to use towards conference activities. There was a discussion of the expenses that needed to be budgeted – honorarium, roadbuilder awards, lunch for Roadbuilder recipients, appreciation gift for board members. There was \$200.00 cost estimate for the Roadbuilder awards and appreciation gift for board members and \$300.00 toward honorarium for luncheon speaker.

Action Items:

The Board explored the idea of sponsorship. Forest will look into sponsorship and ask Michael about the details of a roundtable sponsorship.

V. Calendar Update

Shamella is still working on the calendar. She is contacting previous chairs to see if they have bio of any previous Roadbuilder's. Shamella hopes to have the calendar available as a promotional item by conference. The calendar will be for sale at the luncheon and promotional table.

VI. Other Topics

Gerald encouraged the Board to begin working on elections for 2017 by putting together a committee to present a ballot by September. He also suggested the Roadbuilder's awardees be chosen by September. This will allow time for new officers and Roadbuilder's recipients to make plans to attend the conference.

Adjournment

The meeting adjourned at 3:36pm.

Minutes submitted by Iyanna Sims