

Youth Services Section
Executive Board Meeting
August 22, 2016

The Executive Board met for the third meeting of the 2016-2017 Biennium at Durham North Regional Library at 12 noon. Attending were: Chair Tanika Martin, Sec/Treasurer Helen Yamamoto, Scholarship Director Julianne Dunn, NCCBA Chair Janet West, State Library Youth Services Consultant Lori Special, Director Juli Moore, and Past Chair Debbie Shreve.

Agenda

Tanika called the meeting to order at 12:13 p.m. Juli moved that June minutes be approved, and Tanika seconded. The motion passed.

Budget

Helen reported the YSS current balance is \$5625.

Tanika shared that a vendor interested in being at the Retreat asked our vendor fee. She proposes vendors as another way for YSS to raise funds. The group decided not to have vendors at this event, but to consider for our 2018 Retreat.

Scholarships

Julianne reported that the scholarship requirements have been finalized and she will email it to the group for approval. Once it is approved by the Board, we will send scholarship information out on NCKids. Requirements include:

- Must be a member of YSS
- Library cannot fund Retreat attendance
- List what you hope to learn/apply from the Retreat
- How would you like to contribute to YSS?
 - Represent YSS at the SRP workshop
 - Work the YSS table during NCLA
 - Present a webinar (Lori can facilitate this)
- Do you have approval to attend the Retreat?

Social Media

Brytani has moved to Maryland. All future communication with Brytani should go through her personal email brytanifraser@gmail.com. She will continue to update our social media pages through October.

Tanika reported that there are no NCLA guidelines for Facebook pages. **Juli volunteered to create/maintain the Facebook page.**

Tanika will check YSS emails weekly or more often until the retreat is over.

Replacing Vacated Board Positions

There is no specific information in the YSS Bylaws regarding board positions vacated between elections. Helen reviewed YSS Bylaws regarding electing new board members with

the group. It is permissible for the board to nominate a single person and for the voting board members to approve the nominee by acclamation. Debbie confirmed this understanding.

NCLA President

Tanika reported that Rodney Lippard is leaving NC but will remain NCLA president until the end of his term.

NCCBA

The nominees for 2017 award have been emailed to YSS Board members. Starting November 1st, children may start nominating titles for the 2018 award. Response is typically low for nominations, so the group brainstormed ideas to help promote this part of NCCBA.

The NCCBA Board still needs more public librarians to serve. Applications for these positions will start being accepted on September 1st. There is still a plan in place for Janet to write a blog posting with information on the role and time commitment of serving on the NCCBA Board. **Janet will send the blog post to Juli to be posted on Facebook and the YSS Blog.**

Janet requested the YSS annual contribution of \$250 for NCCBA operations. **Helen will contact Kim to request a fund transfer.**

Membership/Communications

Juli reported that Amanda Johnson at the State Library has posted information about the Retreat. It has also posted on NCKids, and will be reposted once we have finalized the scholarship form for the Retreat.

Juli will use the same login and password for Facebook as for the YSS email, so we can all post to Facebook.

PLA/YSS

Tanika spoke on Joan's behalf. PLS is sending marketing information for the information table at the retreat.

We still need one more YSS representative for the October 7th Fabulous Fridays event in Asheville. All others have enough presenters. It is a 45 minute session. Helen reported that Keith Hayes from Wake County offered to present a felt-making workshop.

Helen will follow up with Keith about October 7th and about presenting a flannel story crafting workshop during the wine and cheese section of the Retreat agenda. If Keith agrees to work the Retreat, the YSS will pay for his Retreat registration, as allowed by the YSS Bylaws.

Retreat

Registration has been slow to start. Now that the agenda is on our web page, we will promote it more heavily. **All Board members should push retreat registration within our own counties. Lori will post information on the Library Development Blog. Juli will email the training director for Charlotte-Mecklenburg Libraries Emily Nanney (enanney@cmlibrary.org).** The head of Wake County's staff training is aware of the Retreat and is in the process of getting attendance approved.

Helen will forward the list of the last biennial retreat attendees to Tanika, and **Tanika** will email them about registration for this year's event.

Juli will re-post information about Retreat registration on NCKids, and will attach the agenda and scholarship form.

Helen will update the agenda with Julianne's and Juli's correct program information and will re-post to the YSS web page.

Juli will re-format the agenda to increase its readability and to make it more attractive. She will also print copies for the Retreat folders.

Wine and Cheese Social - **All Board members** will bring wine, and cheese, as follows:

Tanika – Pepper jack

Lori – Cheddar

Julianne – Gouda/Havarti

Janet – Crackers

Juli – Cubed cheese (Colby? Cheddar?)

Helen – Other cheese

Helen will contact the YMCA event planner to request serving trays, cups, napkins, and plates.

Folders – Helen will use her folder from the 2014 Retreat as a guide to assemble them for this one.

Juli will email Helen the People Bingo icebreaker.

Debbie will give Helen her stash of State Library folders.

Helen will contact NCLive to solicit pads/pens (Heather Cline-Greer; contact info is in Staff section of NCLive web page.

Tanika will provide YSS fliers.

Tanika will create an evaluation form.

Raffle – Items gathered so far for the raffle:

Helen – Flannel board story made by Keith Hayes, Wake County

Lori – Miscellaneous swag from the State Library

The Board should suggest/solicit/bring additional raffle prizes.

Snack – The Board agreed that we will request dry foods, bottled water, coffee and tea service for the snack. **Helen/Lori** will shop for chocolate to add to the snack table.

Facility – **Helen** will find out if the Board may arrive at 9:30 on 10/21 to allow us to prepare the folders and the room. **Helen** will email the Board a week or two before the event to confirm what everyone is bringing for folders and information table. **Helen** will confirm the following availability with Amanda Duckworth at the YMCA:

- HDMI/Laptop connections on projectors.
- Wifi and the security code (which we will provide in the folders)
- Microphone with speakers
- Tables – 3 total outside room: Information (PLS, YSS Membership, NCCBA, State Library, NCLA hashtag to post pictures (**Tanika** will make a sign with the hashtag info)

Board participation – YSS Board members will serve at the retreat in the following ways:

Janet and Helen will handle registration/greet registrants.

Lori and Julianne will be timekeepers for the presenters.

Julianne will be the event photographer. **Tanika** will notify the group during her introduction that there will be photography throughout the event.

State Library

Lori reported.

1. The State Library is promoting Rising to the Challenge, and Aspen Institute report about library access in communities. The report is available online and focuses on People – the specific needs of the community we serve, Place – library as place, Platform – how the library brings information and services to the community (report focuses mainly on digital). Lori prompted the Board to consider what library staff can do (or be trained to do) to meet the needs of their community.

2. Supercharged Storytimes is now a book and is more holistic than the pilot program. The book presents a platform for presenting and assessing storytimes/programs and their delivery. It includes a tool to help identify how to talk about what librarians are doing in their libraries that address developmentally appropriate early literacy skills.

This document provides the link to support the idea that ECRR is “research-based,” a requirement of most funding agencies.

The State Library has funding to provide training in Supercharged Storytimes, and Lori is looking for a contact person in each library system to be the mentor/go-to person for training new staff in ECRR and early literacy.

3. The State Library is conducting an environmental scan of library services to/for children in NC (services/programming/ages served, staffing, hours of service, etc.) Preliminary results show that about 40% of NC libraries are open only during the workday, limiting our ability to reach children. The environmental scan identifies geographical areas we need to target with training and advocacy. Lori will share the results of this project with YSS.

4. Lori shared three titles she discovered through her involvement with a collaboration between Our Children’s Place and the NCSU School of Education to share library services with incarcerated/recently released parents. *Parenting from a Distance*, *Parenting from Prison*, and *What Will Happen to Me?* Although there is a need for this information in all library collections, most potential users will not feel comfortable requesting the material.

5. The NC Public Libraries Directors is hosting a Summer Reading Summit to discuss issues related to SRP. Lori will keep YSS posted on the results of this meeting.

Tanika motioned to adjourn the meeting and Helen seconded. The meeting adjourned at 3:27 p.m.

Upcoming Meeting Dates:

Meetings are usually held quarterly on the 2nd Monday of the month.
December 12, 12-3 p.m. at West Regional Library in Cary

Respectfully submitted

Helen Yamamoto, Secretary Treasurer