

NCLA/WILR Meeting Minutes  
3/23/2012  
Burlington Public Library

**Members present:** Jahala Simuel, Laura Weigand, Mary McAfee, Sarah Jeong, Ruth Hoyle, Carol Laing, Joan Sherif & Jenny Boneno

Welcome Jahala! We missed Jennie but are glad Brian's out of the hospital and hope he's feeling better.

### ***Executive Board Meeting Update***

-January balance for WILR is \$2392, with our membership having the biggest increase of any of the sections; we now have 44 members

-A motion from the Finance Committee suggested that 10% of the gross of any Section's or Roundtable's programs go to NCLA if the group uses the NCLA office for registration. This 10% gratuity (?) will go toward paying for appropriate software that would allow NCLA to take credit card payments. Sections & Roundtables who want handle the registrations themselves will not have to pay 10%. The motion was tabled until section chairs could discuss the matter with their board members. Our board agreed that as long as we had the option NOT to register with the office, the charge is okay. We also said that 5% seems more reasonable than 10%. We also expressed concern for the precedence set several years ago of NCLA taking money from the sections/roundtables whenever they have an expense to pay. The next Executive Board meeting is in April.

### ***Off-Year Workshop***

Carol informed us that the person who may possibly be our main speaker (Wake County HR employee named Stephanie), would not be able to attend our workshop. Travel was the main issue so we suggested moving the off-year workshop to Raleigh to see if she would then be able to attend. Carol said that she would ask again. Cal Shepard and Dale Cousins have already agreed to take part in the panel discussion. Since they are also in Raleigh, it made sense to move the workshop there. Carol mentioned a great program that Stephanie did on trust and we thought it would be a good topic to tie into leadership and women/groups working together. We've set the tentative date as October 12<sup>th</sup>, 2012. If Stephanie cannot do the workshop at that time (or at all), we will postpone then workshop until the spring of 2013 to give us time to regroup and think of a new plan. Carol or Joan (?) will check on the availability of the West Regional Program Room in Wake County.

### ***Email Updates***

We discussed sending out a quarterly (or more often when necessary) email from WILR to our membership. The email should be short, informative and eye-catching. Carol, with help from her staff, will come up with an attractive mast head that will serve as a template for every email. It would include our signature lips and the title, "Women's Issues" in a great-looking font. In smaller letters on the mast head or in the body of the email our longer title, NCLA's Women's Issues in Libraries Roundtable, would be mentioned. We would encourage members to forward these emails to colleagues who they think may be interested in the content. The first email will probably go out this summer advertising our fall workshop and a short Q & A or spotlight feature of Dale Cousins, the most recent Marilyn Miller Award recipient. We will also include links to our NCLA page. We also talked about linking relevant articles (NPR, professional sites/blogs) that would interest our membership, particularly articles focusing on women's

issues in the profession. Joan will forward WILR membership emails to Sarah who will handle distribution and look for links to articles to include in the email. Sarah will also interview Dale and get her picture for the feature. Carol will work on the design & layout of the email and Jenny will work on wording and content.

### ***Marilyn Miller Award***

We discussed the \$200 prized attached to the MM Award. A small amount was donated early on my Dr. Miller, but that money will not last. We decided that when collecting money for future programs, we should set aside approximately \$300 to go toward the MM Award fund. This would cover the cost the cash prize to go to the award recipient as well as the cost of the plaque that they receive. As for the award itself, we want to make the criteria wording more accessible so that more people will submit nominees. We hope that the frequent emails will also encourage voting. We will work on this for the 2013 award.

### ***Next Meeting***

Our next meeting is tentatively set for Friday, May 11<sup>th</sup> at 10:30 AM at FCPL's Central Library in Winston-Salem (660 W. 5<sup>th</sup> St., Winston Salem, NC 27106). If we decide to postpone our workshop until the Spring of 2013, we will probably also postpone this meeting.

***Please let me know if you have corrections or additions to the minutes!***

***Thanks!***

***Jenny B.***