

NCLPA Executive Board Meeting, October 2, 2014, Asheboro Public Library, Asheboro NC

Members attending: Harry Frank, Chair; Cathy Wright, Vice Chair; Linda Haynes, Treasurer; Nita Williams, Region 3 Director and Programs Committee Co-Chair; Beth Lyles, Region 2 Director and Programs Committee Co-Chair; and Amy Whitmer, Scholarship Committee Chair

Meeting called to order at 10:02 after 15 minutes of attempts to open "event" in Google+ with no success.

There was no official agenda, meeting proceeded informally.

Copy of the rough minutes from May 15 distributed to those in attendance with intention of also making available to all Executive Board members via Google Group. Cathy Wright requests that everyone look over and fill in those areas where notes were less than complete.

We received notification from Antuan Hawkins, Communications Committee Chair, after the May meeting that his library system administration had asked that he resign as NCLPA Committee Chair and also resign as a member of NCLPA. While receiving no official notification, implication was that member of our round table was not allowed for in his position with the library.

Harry attended the July NCLA Executive Board Meeting in Greenville, and at this meeting reported this particular incident.

Discussion at our meeting proceeded with suggestions on how we (NCLPA) need to make ourselves known to NCLA Directors Round Table members in an attempt to educate about NCLPA and the importance of library staff as members. Some discussion then followed in terms of who should pay the dues of paraprofessional members, their organization or their own personal responsibility.

Discussion from the topic addressed at May meeting regarding re-design of logo and possible idea of changing the name of our organization to better reflect our membership and the audience we appeal to; paraprofessionals, library staff, library assistants, library associates, library staff, etc. It was suggested by Amy Whitmer that perhaps a poll of our membership to determine thoughts on what our name should be, what 'generic' name best describes our Round Table. Cathy Wright will post this request on the NCLPA Member's Google Group and report results at next meeting. It should also be noted, that it is a strong possibility that our name should remain the same, however a logo change or modification is very much desired.

The idea of redesigning our logo was the next topic. After some discussion about how a change to our logo should most ideally coincide with a name change should we make that decision. We decided for purpose of logo, we would look for a non-expensive option to get our colors inline with the new colors of NCLA, and offer a challenge to membership to help design what our logo should look like. Perhaps a 'contest' of sorts with a minimal prize for the winner as a short-term solution.

Harry is going to work on how best to present this.

From the discussion of what we should call our Round Table, the idea unfolded that all our literature should be changed to reflect all the nomenclature as we are an all inclusive group and want anyone looking over our literature to realize that they do belong!

NCLA Leadership Institute report. Cathy Wright will be at the conference serving as 1 of the 5 mentors for this class of the Leadership Institute. There are only 23 participants in this class. Discussion was then opened for whether or not we wished to offer a full, partial, or no scholarship funding to Juli Moore, as it appear she is the sole paraprofessional participant. Motion made by Beth Lyles and seconded by Nita Williams, all in favor to extend the offer of \$150, half the \$300 fee, to Juli Moore, our previous NCLA Conference Scholarship recipient if in fact her fee was not paid by her library system. Harry reported that other sections and round tables were in fact offering assistance to individuals

Beth Lyles reported that her Director has extended an invitation to allow their Staff Development Day to be also a NCLPA workshop. The topic is **"Dealing with Generations"** and was presented and attended by her Director at the Vance Granville Community College. This will be held sometime in the Winter or early Spring. We will once again offer this to NCLPA membership and the cost will be lunch with a small fee built in for NCLPA funds. Beth will have more information at our November Meeting.

Nita Williams reported about the very successful African-American Authors Festival held in Greensboro on Sept. 27 where Nita and Cathy Wright were present and assisted with refreshments for the visiting authors and their assistants. The event was very well attended and enjoyed. The NCLPA brochure was tweaked in an attempt to look more current, but may need more changes. Revised brochure is linked on the website.

There are also tentative plans for an Alamance County Meet and Greet to be held possibly in November. This still in planning stage.

Harry next asked the group in attendance to voice concerns they may have with his remaining as Chair. The consensus of the group after some discussion was that we should all take some time to consider, allow Harry the opportunity to determine how strong a factor his personal business may impact his desire to remain active in some capacity with NCLPA, and we would pick up the discussion in November and perhaps reach a conclusion agreeable to all. Cathy Wright did mention that she felt Jackie Cornette would be willing to step up and assist as a possible Co-Chair along with Cathy should Harry decide to step down.

It was decided that each member of the Executive Board would step up and assume some responsibilities rather than waiting for Harry to make a move. For example, Cathy Wright will take responsibility to see that each quarterly meeting is scheduled per NCLPA Handbook, and search for a viable software tool to make virtual meetings a reality once again. There may be times when Cathy will call on a few members to participate in a mock meeting to test the viability of a found tool. Free is what we desire, but we may have to consider something with a small charge. Amy was able to search out AnyMeeting.com as a possible solution, something to look at and consider.

It was decided that Cathy Wright will plan to attend all NCLP Executive Board Meetings and Harry will attend also as his personal business allows. The next meeting is in Raleigh on October 24. Harry will forward the email invitation to attend to Cathy such that she may also respond as attending.

Linda was in contact with Kim Parrott and MJ Wilkerson in an attempt to obtain a current NCLPA Finance Statement, but was unsuccessful prior to today's meeting. Linda will forward copy to Cathy for distribution and inclusion in minutes as soon as received. Review is required of the statement once received to determine if \$237.03 was moved to account as indicated in June 9 email from Kim Parrott to MJ Wilkerson, NCLA Treasurer.

Next Executive Board Meeting scheduled for Thursday, November 13 at 10:30am at Alamance County Public Libraries, May Memorial Branch located on 342 S. Spring St (Old Downtown, now revitalizing Downtown) Burlington, NC. It was decided that after the Board meeting and perhaps a quick lunch, we will partake in an informal Meet and Greet with all Library Staff working in Alamance County extended an invitation to attend, perhaps with a timeframe of 1:00 – 3:00pm. The current thinking is that the invitation will be issued to all ACPL, ACC, and Elon staff, and members of the Executive Board will bring snacks. Still details to be worked out, but meeting rooms at ACPL have been reserved for 10:30am until 5:00pm until otherwise defined. Cathy will continue to pursue/plan this gathering and all suggestions welcome.

Harry was reminded that he is to send out guidelines for a successful Meet and Greet.

With this meeting as a "test," the thought is the Executive Board will hold quarterly meeting in different regions and hold an informal "Meet and Greet" at each location after meeting. Belief is more library staff will attend than perhaps would a "formal" function after work hours. Cathy spoke with her Director, and she is enthusiastic with this plan at ACPL in November. With the posting of the minutes, response from all Executive Board members regarding this plan is desired and sought.

Motion made by Linda Haynes to adjourn, seconded by Amy Whitmer, and the meeting was adjourned at 11:46am.

Respectfully submitted,
Cathy Wright
NCLPA Vice Chair
Oct. 2, 2014