

NCLA GRS Virtual Meeting via Elluminate- Wednesday, May 9, 2012 11:00am

Attending: Lynda Kellam, David Durant, Jennifer Smith and Lisa Watson

Original agenda items in bold.

1. June workshop prep -- what do we need to do? Where are we with speakers, food, rsvps? Do we need to do another email push?

- **RSVPs**
 - There are nine people signed up for the June workshop, including board members.
 - Lisa will email a list of attendees to the board
 - Lynda will send out another email - possibly to the UNCG listserv.
 - David will send another email as well to the listserv
- **Food**
 - Jennifer will send out a catering menu – the library can cover the bill and GRS can repay it after the meeting.
 - We need to order the food asap because catering at Elon is changing soon.
 - Everyone will still have lunch on their own.
 - Jennifer will send out some menus and information for local restaurants surrounding the library
- **Parking**
 - Jennifer will send out information on parking which will be included in a final email.
- **Speakers**
 - All of our speakers are confirmed

2. NCLA Exec board meeting - Lynda will report on what happened

- Reports were read.
- They are excited about the webinar series
- We have \$1900 in our budget. So we are good if we want to do breakfast and coffee at the meeting.
- The 2015 Biannual Conference will be in Greensboro
- We are not going to be able to go ahead with changing the election bylaws this year
- The board meetings are open and people are encouraged to come
 - Lynda will send out dates to everyone.

3. November workshop -- pick two or three dates to give Dawn; we had said in November so take a look at calcs

- Dawn is willing to do a presentation on Proquest Congressional
 - Lunch would be covered – possibly Panera or something similar
- Location
 - Greenville or someplace else
 - We discussed possibly polling the members
- Date
 - Friday , November 16 was suggested
 - David will see if Dawn could present then.
- Save a date
 - David will write up a short message and Lynda will send it out.

4. Webinar series - we have nothing lined up for July on; we will need to get some scheduled by June

- Future webinars
 - One from the US Dept of Ag
 - David can do one in September
 - Lynda is free Monday, Wednesday, and Fridays in September
 - Lisa may possibly be able to do one in Dec.; depends on work schedule this fall
 - Possible one on Fugitive Docs

5. Additional items?

- Deadline to RSVP for June Meeting
 - Lynda suggested changing the deadline to respond to by May 18
- Catering
 - Jennifer will check with catering on the last possible date to order
- Duties
 - Lisa will bring name tags and pens and present Treasury Report
 - Lynda will bring the latest Treasury information received from NCLA
- Equipment
 - Elon has a room and a computer lab both with projectors that we can use
 - We will need to reserve a laptop

Meeting adjourned 11:30 pm.