

NCLA GRS Virtual Meeting via Elluminate- Tuesday, July 30, 2013 11:00am
Attending: Lynda Kellam, David Durant, Jennifer Smith and Lisa Watson
Original agenda items in bold.

1. Elections (recruitment, holding)

- a. We have two candidates interested in running.
- b. Lynda will send out a message to the GRS group about elections and may recruit outside of GRS.
 - i. We can do elections anytime
 - ii. Recruitment will run to August 15, with the election sometime late September
- c. Student rep
 - i. We can have unofficial positions
 - ii. Can be volunteers

2. NCLA Executive Meeting Notes

- a. Budget**
 - i. Good - \$2,000 in budget
 - ii. Three renewals/new members in past quarter
- b. Youtube policy**
 - i. announcement should be coming soon, as well as a new website
 - ii. Lynda will work on capturing the Help webinars in Camptasia for archival purposes.

3. NCLA conference

- a. Advertising**
 - i. David will email presenters to get confirmation
- b. Raffle basket**
 - i. \$50-100 price range for raffle basket
 - ii. Kim Parrott has a \$10 gift card she can contribute
 - iii. Jennifer will do the research on raffle baskets
 - iv. Lynda will research pricing
- c. Table**
 - i. Jennifer will bring supplies

Meeting adjourned 11:30 am due to computer malfunction. Rest of discussion to be completed through email.

Lynda's email sent July 31st in regards to the last items on the agenda:

- 1. Conference

- All librarians must register for the conference to present. David, please remind the presenters of this when you can. The early bird deadline is September 23.
- Depending on times, I'd be happy to do the introductions (typically the Chairs do them). David, could you get short bios from the presenters?
- We need to also consider equipment. I really can't remember what they are providing to the sections for free/costs/etc. That might be on the presenter confirms, so it would be good to ask them. I can also check with Mike. We can potentially pay for basic stuff (depending on the prices).
- Everybody: Do we want to meet at the conference? We haven't had much luck getting everyone together, but it might be good to meet with the new board members if they can come. My attendance is dependent on the exhibits because I am part of the exhibits planning committee. If we do meet, consider what would be good times (morning or before dinner are about our only options)

2. Biennium report

The last task of the Chair is to write and submit the Biennium report. It is due after conference so we can include that info. I'll send around a draft before I submit, but let me know if you think of anything that must be included in the report.

3. Help

I wanted to talk about long term possibilities for the webinar series. It might be good to do this with the new board, but I was wondering if you all had ideas for long term sustainability Maybe create a Help! committee to start recruiting new people to take the ball. Just thinking out-loud here.

In the past the past-chairs have not been very active in the executive board, but I am happy to work on the webinars as long as I can and to meet with the group virtually when you have them.