

**NCLA GRS Virtual Meeting via Elluminate-** Thursday, January 19, 2012 1:00pm

**Attending:** Lynda Kellam, David Durant, and Lisa Watson

Original agenda items in bold.

### **1. NCLA Executive Board meeting, Jan 26 & 27**

- Lynda will be unable to attend the Board Meeting but Amy Harris (UNC Greensboro Reference and Adult Services Section) will be going and has agreed to take notes and report back.
- Lynda will have to submit a report by next Monday.
- The Biennial Conference will be held on October 15-18, 2013.
  - We will need to plan sessions as well as decide who will be moving up.
  - David will be moving into the chair position.
  - Nominees do not have to be professionals; students can be considered.
  - We will do a call out to the membership.

### **2. Webinars (spring and beyond)**

- Regarding webinars we're good through March.
- The next webinar will be on Feb. 2<sup>nd</sup>.
- Lisa Watson will try to do a Legal webinar sometime in the summer.
- David said that he might be able to do one later in the year, as long as it isn't in August; he will email a time and a topic.
- Lynda mentioned that webinars during the semester must be scheduled a couple of months ahead whereas summer webinars we can do any day of the week.
- Lynda wants us to think of potential topics for future webinars.
- The Federal Depository Library Program contacted Lynda to write a newsletter.
- David might be able to do a presentation this fall at the Depository Library Council Meeting in DC mid October.
  - Lynda said she would be happy to look over his presentation and give some visuals.
- We discussed where we wanted to go with the webinars.
  - They have been very popular with attendance of 40-50 people. Late summer sessions have fewer people but still attendance was pretty good with 20-25 people.
  - David suggested scaling back the number of events. Instead of every month we could do a webinar every two months. We agreed that might be a good idea.
- Jim Church is going to present one on International documents.

### **3. Meeting in summer**

#### **\* ASERL's Center of Excellence program**

- Lynda suggested a presentation surrounding David's collection at the Center of Excellence.
- David will take the lead on session topics. Possible topic included a presentation on election information. We all agreed that that would be a good topic.
- We will have to decide who will present.
- We also discussed including a 30 minute business meeting.
- We discussed changing bylaws and whether it should be at the meeting or at the biannual meeting.
  - Lynda will investigate changing the bylaws.

#### **\* location**

- We were all ok with having the meeting at a central location.
- Jennifer Smith said that Elon University may be a possibility.
  - Lynda will check with Jennifer to see what dates are available at Elon.
  - If Elon is not available UNC Greensboro might be a good location.
- We discussed the benefit of using a university such as Elon or UNC Greensboro as a location.
- We also discussed whether we needed to provide food at the meeting. Other sections have offered programs but have let their attendees lunch on their own during the meeting.
  - We agreed that we might be able to provide coffee or Danishes but the attendees would be responsible for their own lunch.

#### **\* timeline**

- We were all ok with starting the meeting in the summer.
- Possible dates: June 4-8 or June 11-15.
- David is find either those weeks but Lisa will let the group know later what date works best.

### **4. Membership**

- We have about 30 members. With 4 new members and 3 volunteers added recently.
- The webinars have helped to recruit new members.

- We discussed how we have been providing our members with information. Currently we do not have a listserv set up. Lynda had been using Google Groups but she disbanded the group due to cutting back and spam. Lynda has been emailing the members about webinars.
- David suggested creating a listserv in order to reach members.
  - Lynda will email David the spreadsheet with members' names and emails and David will set up the listserv.
  - Consider asking our members what topics they may be interested in.
- Lynda would like us to think about recruitment among the student body.
- June Meeting: we discussed whether the meeting should be just for members or should we open it up to anyone.
  - If we opened it up we could charge a fee. Non members would pay a little more.
  - If we kept it to just members then there would be no charge.
  - We agreed to make the meeting free and open to everyone.

#### **5. Additional items?**

- David and Lynda discussed an email he had sent her on Nov. 18. She agreed to check her emails and get back to him.
  - Lynda suggested that he may want to email individual people to gauge their response.
- We discussed things that need to be done before June: Lynda will check in with Jennifer Smith about Elon and send David the member spreadsheet. David will look into topics for the meetings. Jennifer Smith will arrange the rooms at Elon and David will handle the presentations.
- We discussed meeting face to face before the June meeting. We decided to meet Friday, March 9<sup>th</sup> at 11:30 at the UNC Greensboro Library for a lunch meeting.
  - Lynda will send us information about the parking deck and directions.

**Meeting adjourned 1:40 pm.**