

NCLA GRS Executive Committee Virtual Meeting via Elluminate – Tuesday, May 20, 2014, 1:00 PM

Members present:

- David Durant
- Lynda Kellam
- Michele Hayslett
- Jennifer Smith
- Anupama Pal

Call to order 1:02pm

Meeting Agenda:

1. NCLA Executive Board Update
 - a. David
 - i. 22 members in GRS currently.
 - ii. Notes from the meeting: There were several discussions about the standards for what the round table section are to meet.
 1. We meet the standards and beyond.
2. 2014 Annual Meeting/Workshop
 - a. Registrations
 - i. 3 registrants thus far
 - ii. Once the agenda is finalized, we will send another email to advertise.
 - iii. Hoping for 20 to 25 registrants (including GRS executive committee members)
 - b. Agenda
 - i. The pieces are coming together, but yet to be finalized.
 - ii. GIS librarians are confirmed
 - iii. Open government portion is confirmed.
 1. Speaker needs to know the timing
 - iv. David says 9:30am to 3:30pm for the schedule.
 1. Tentative order of events:
 - a. Morning: all discussions and document updates
 - b. Lunch (1.5 hours)—on your own
 - c. Afternoon: professional development
 2. The finalized document and distribution will be sent via email to all attendees and will be included in the next email to advertise the program.
 - c. Logistics
 - i. June 13th at Elon:
 1. Jennifer's update
 - a. Library will order food (light breakfast and afternoon snack for 20 people)—bagels AM and snack food in PM.
 - i. GRS will reimburse
 - b. Parking is fine (lots of visitor parking available near building)
 - c. Technology ready for set up
 - d. Location: Oaks 212
 - i. Jennifer will send map and will put up signage for the event.

2. On Monday/Tuesday of event week (June 9 or 10) we will send out message to registrants about parking and location, etc.
 - ii. Agenda will be emailed out to all
 1. David will finalize agenda
 - iii. Anu will bring registration forms for new GRS members
 - iv. Anu will also bring name tags
 3. Other agenda items?
 - a. June 13th meeting we want to make sure we discuss changes to the library depository program.
 - i. David will report about the changes that he learned about from the federal conference.
 - b. David suggests sending out message to the listserv with the meeting minutes.
 - i. Anu will send out message to listserv
 - ii. Jennifer will post on the website.
 4. Go Lynda with the Help! Webinar series! ☺

Adjourned 1:23pm.