

**North Carolina Library Association
Executive Board Meeting
Thursday, July 24, 2008
Johnston Hall, Elon University, NC**

Present: Christy Allen, Phil Barton, Susan Benning, Mary Boone, Wanda Brown, Robert Burgin, Mimi Curlee, Kem Ellis, Jackie Frye, Betty Garrison, Brandy Hamilton, Ruth Hoyle, Ralph Kaplan, Diane Kester, John Lackey, Rodney Lippard, Lara Luck, Mary McAfee, Betty Meehan-Black, Kim Parrott, Janice Pope, Sherwin Rice, Jean Rick, Sarah Rothstein, Mark Sanders, Dale Sauter, Mary Scanlon, Ralph Scott, Andrea Tullos, John Via, Caroline Walters, Jamane Yeager

Call to Order and Welcome

The meeting was called to order at 10:15 a.m. Kate Hickey, Director of May Library at Elon University welcomed everyone to Elon. She mentioned that the main library is open for visiting after the meeting and that Betty Garrison and Jamane Yeager can provide directions or other information as needed.

The meeting minutes for the April 10, 2008 Meeting were approved as corrected and given to the secretary.

President's Report: Phil talked about coming leadership institute which will be covered in the committee reports. He also announced he will explore ways to continue the Pay Equity data collection begun over two years ago. Data from this study needs to be updated to remain relevant. Phil reported that membership is stable and further information will be given in the Membership committee report.

Phil extends gratitude to Diane Kester for her service as Treasurer of NCLA. Diane worked through many troubles and tribulations and made NCLA financial stable. IN appreciation NCLA provided Diane with a Garmin GPS unit because she has given such great direction to NCLA.

Treasurer's Report: Andrea Tullos provided printed reports to everyone, including a balance sheet of June 30. She noted that the Endowment amount is outdated and would need to be updated with recent reports from the Foundation. The Fund reports will be available on the website shortly. Andrea noted that there are outstanding deposits for Government Resources. Andrea noted that all deposits and bill/check requests should be sent to Kim Parrott (NCLA Office) before it comes to Andrea for purposes of checks and balances. No questions were asked about the reports.

Section/Round Table Reports

Business Librarianship Section - (BLINC): Mary Scanlon. The next meeting is scheduled for Cameron Village Library, Raleigh 7/25 (tomorrow). They are involved

with two workshops, Sept 18 – SLA workshop and in October a roundtable on academic librarians' collection management issues.

College and University Section: Betty Garrison reported they are still working on the same projects reported in July. Programming is in progress for Nov 17-18 Librarian Instruction 2.0 Conference. They are also forming a new interest group dealing with distance education.

Community and Junior College Libraries Section: Janice Pope reported the section continues to work with the College and University Section on the November Librarian Instruction 2.0 Conference. The section is sponsoring one (1) attendee to the Leadership Institute. The section is reviewing the applications to the Leadership Institute for a possible member for the sponsorship.

Government Resources Section: No report.

Library Administration and Management Section (LAMS): Wanda Brown. The section is working with the Finance Committee on a survey about library education to create an off-year program. Mark Livingston will present the program in three locations across the state. These programs are tentatively scheduled for December 10, 11 and 12. They are looking for a co-sponsor if any other sections/roundtables are interested.

Literacy Round Table: No report.

New Members Round Table: Sarah Rothstein. The roundtable is working on networking dinners for the fall to include students and professionals. Members and non-members will be invited with a hope to grow membership. Brandy Hamilton, Membership Committee Chair will have handouts and membership applications. Sarah asked the board to support the events by attending as possible. The roundtable is also exploring a mentoring program to get new librarians involved in the association.

NC Association of School Librarians: No report.

NC Library Paraprofessional Association: Jackie Frye reported that the section is exploring a mentoring program for paraprofessionals. She indicated paraprofessionals have a hard time remaining involved in NCLA due to job duties and release time being limited. The section may organize regional conferences or workshops and is planning for the 2009 conference. Topics include computer literacy.

NC Public Library Trustees Association: No report.

Public Library Section: Mary McAfee reported that the section will provide sponsorship for the Leadership Institute for Track 1. This was announced to the NCLA Listserv but with a smaller response than expected. Kem indicated that they can review the applications and select PLS members for scholarships. The Branch Services Committee is planning a workshop for the Spring. They may hold this in several

locations (3-4) across the state to reduce travel for participants and provide it free to members of the section. Collection Management is exploring a workshop on open source ILS for the Spring. Genealogy & Local History Committee is planning a tour of the state library and state archives for the Genealogy Conference being held in Raleigh in 2009. The section is also starting to plan the 2009 conference including a lunch with an author. They are also hoping to co-sponsor with REMCO a pre-conference. Mary presented a motion to change the bylaws of the section to better define the assignment of a representative to the Public Library Certification Commission. The motion passed by voice vote.

Reference and Adult Services Section: Mark Sanders reported that the section had finalized the workshop for October 27 at the Greensboro Library on introducing seniors to library technology. Ted Lebowski stepping down as Vice-Chair of the section. Mark will be taking his place. The section will meet again Friday (July 18) in Asheville.

Round Table for Ethnic Minority Concerns: Jamane Yeager reported a meeting of the roundtable via conference call in May. They are investigating a relationship with the Black Caucus of ALA. This should include discussions with the Constitution Codes and Handbook Committee. They recently sent a newsletter and a slideshow of the workshop at the last conference was sent to all members. They are exploring offering a workshop this fall in October. The roundtable is also working on 2009 Conference sessions including a pre-conference co-sponsored by the Public Library Section.

Resources and Technical Services Section: Charlie Lackey announced that the May 22nd workshop was very successful with 106 attendees. Jose Marie-Griffith received a lot of positive feedback. The workshop was organized solely by teleconferences to reduce travel costs. The section will meet again in August/September to start planning for the 2009 Conference. Charlie thanked Kim Parrot for all her help with registration and organizational of the workshop.

Special Collections Round Table: No report.

Technology and Trends Round Table: John Via reported that the roundtable is offering a workshop on low cost/high tech solutions for librarians August 4 at Elon University. The workshop is free to NCLA members and \$6 for non-members. A handout was provided to everyone and registration is limited to 40 people.

Women's Issues in Libraries Round Table: Ruth Hoyle reported that the roundtable is working on the pay equity study. They would like to do something with this information at the next conference. They are also working on updating the name of the roundtable that made in January on all documentation/website.

Youth Services Section: Laura Luck reported that the section has finalized the agenda for the Sept 17-18 retreat. The section has also added to their board the chair of the Young Adult Committee from the Public Library Section. This is a non-voting appointment currently being served by Joan Sherrif

Committee Reports

Archives: Jean Rick reported that she has been working in the archives during the summer. Caroline Walters also worked a few times. There is discussion about updating the records retention schedule. Jean also has a new contact with the State Archives, Gwen and will be contacting her about transferring records.

Conference 2009: Sherwin Rice met with Greenville Convention Center staff. They are very eager for NCLA to hold the conference there and have offered to help as much as possible. Pitt County Public Library has offered to help with local arrangements and is a few miles from the Convention Center. The Raleigh Visitors Bureau contacted the office about a future conference. Currently the committee is getting information to select the 2011 location.

Constitution, Codes and Handbook: Ralph Scott has offered to take on the handbook task. He indicated that he may need a sub-committee to assist and divide up the work. Would like to have the handbook cleaned up and updated within 6 months. Robert Burgin indicated that maintenance of the handbook is an ongoing task. Everyone is asked to provide minor corrections/changes to Ralph, but is reminded that major changes need to be approved by the board.

Continuing Education: No report.

Endowment: Bryna Coonin provided a written report and could not attend. Mark Sanders indicated that the total in the Endowment at the end of May is \$53,560. Phil reported that part of his goals for this Biennium is to develop recommendations and a plan for the use of the Endowment Funds. Also that promotion of the Endowment is vitally important and needs to be done.

Finance: Wanda Brown reported that the committee is recommending to the board to approve the transfer of \$10,000 from 2005 Conference profits for project grants and to make \$10,000 available to the Leadership Institute. These changes are adjustments in the approved budget. Motion made by Wanda. Wanda clarified that the money is being made available that normal project grant applications would be required. Approved by voice vote of the board. Wanda reported that Kim Parrott has been working on the division of scholarship money and working with Diane and Andrea to improve communications. Also the committee is working with LAMS on the availability of scholarships to needed for students.

Leadership Institute: Kem Ellis reported that eight (8) mentors had been identified (Mary Boone, Phil Barton, Dale Cousins, Leland Park, Susan Nutter, Beverly Gass, Charles Brown, Penny Sermons). The mentors meet to review the agenda for Track 1 and finalized the programs. This needs to be completed for Track 2. 39 applications were received for the 30 available slots in Track 1. Selected candidates will be contacted by August 1. Track 2 participants are being invited and were selected by the

mentor group. Kem is still trying to identify evening speakers, any help is appreciated. Phil acknowledged the state library (Mary Boone) for their assistance in the programming and consulting work.

Membership: Brandy Hamilton reported that the committee is collaborating with NMRT for networking dinners in offering reduced membership fees and other giveaways at each event. Committee has provided display, handouts, and give-a-ways at workshops. Membership is down from last quarter. Brandy indicated the committee is working on a marketing section of the website that will provide downloads to sections/roundtables of editable applications, brochures and flyers. The new membership posters will feature members with pictures and several have been received through the contest. The Committee has worked with NCLPA and ALA on a joint membership program for paraprofessionals. NCLA will receive \$24 from the dues. Motion presented and passed by voice vote.

Nominating: No report.

Operations: Dale Cousins reported that Kim was providing a handout to everyone on the use of conference calling services to hold meetings. If you have questions about this, please contact Kim.

Public Policy: Phil reported that Carol Walters has agreed to serve as the Chair of the Public Policy Committee. She, Rodney Lippard and Sherwin Rice attended Library Legislative Day in Washington DC> Rodney reported that the event was very productive. They visited every representative and senator for North Carolina. With the help of Mary Boone, the group provided information on the need for continued LSTA funding.

Scholarships: Susan Benning reported that letters have been sent to all students who received loans and should be paying back. One repayment has been made and will continue to work on these. She is also interested in learning about how the program was set up to see the options in the use of funds.

Website: Christy Allen reported that the website was down May 12-18 to make changes and clean up the website. Some changes are still needed. Access was compromised and a new password was created. Section/Roundtable webmasters need to contact Christy in person or via phone to obtain the password. The domain name has been renewed for 5 years. Christy suggested that a committee be formed to redesign the website. Christy said she would assist, but can not chair the committee due to her workload. Phil will identify and appoint a committee to work on the project as presented by Christy. Christy will continue to do updates to the current website.

Other Reports

ALA Council: Rodney Lippard reported that he attended the ALA Conference in Anaheim. Resolutions passed included support for minimum salaries (entry level

professional \$41,680, \$13.00 for all library workers). Rodney attended the chapter's relations meeting. The ALA Council also voted on several resolutions.

SELA Representative: Betty Meehan-Black reported that she was contacted by the US Dept of State to host three foreign librarians. She hosted them at UNC and provided tours of the libraries on campus. She also posted notice of a SELA award to the listserv and Betty would assist with nominations. ARL, Kentucky and SELA will hold a join conference in Kentucky October 1 – 4.

Editor, NC Libraries: Ralph Scott reported that the 2007 print issue mailed in June. 99% in color for an additional \$1500. 2500 copies were ordered with leftovers given to the NCLA Office for new members. The committee is currently proofing the Spring/Summer 2008 issue. Articles for the Fall/Winter issue are needed. The journal also needs an advertising manager to sell ads to vendors.

State Librarian: Mary Boone reported that the State Library strategic plan is complete (handout provided). Christy reported that the State Library is working on several digital projects of North Carolina history. She requested help from NCLA in information on libraries before 1960. Mary McAfee (PLS) will help promote the need for information. The strategic plan included a commitment to provide Career Enrichment grants to librarians for continuing education even though LSTA funds can no longer been used for this purpose.

Next Meeting is scheduled for Thursday, October 16. Location will be announced one month in advance.

The meeting was adjourned at approximately 1:30 p.m.

Respectfully Submitted,
Caroline Walters
Secretary.