

1 **Final DRAFT 7/25/2012**
2 **North Carolina Library Association**
3 **Executive Board Minutes**
4 **Friday, April 27, 2012 — Wake County Public Library,**
5 **Raleigh, NC**

6 **Attending:**

7 Phil Barton (Endowment), Theron Bell (Co-chair, Trustees), Wanda Brown (President), Cathy Campbell
8 (Director), Eleanor Cook (Secretary), Harry Frank for Jackie Cornette (NC Paraprof RT), Dale Cousins
9 (VP/Conference), Carol Cramer (Finance), Michael Crumpton (Leadership Institute), Laura Davidson
10 (Constitution), Christy Earp (Scholarships), Keith Engwall (T&T RT), Brandy Hamilton (Public Policy), Amy
11 Harris (RASS), Lynda Kellam (Gov. Resources Section), Pam Jaskot (PLA), Emily King (Director), Debra
12 Shreve for Mary Kleinfeldt (Youth SS), Priscilla Lewis (Operations), Rodney Lippard (ALA Councilor),
13 Jennifer Meyer (Membership), Kim Parrott (Administrative Assistant), Sherwin Rice (Nominating), Lorrie
14 Russell (LAMS), Mary Scanlon (BLINC), Penny Sermon (CJCLS), Ralph Scott (NCL Editor), Carol Laing for
15 Joan Sherif (Women's Issues RT), Cindy Shirkey (RTSS), Iyanna Sims (Cont. Ed.), Mary Sizemore
16 (Treasurer), Jason Tomberlin (Special Coll RT), Katrina Vernon (NMRT), Carol Walters (co-chair,
17 Trustees), Laura Wiegand (Web site), Randall Bowman for Lisa Williams (CUS)

18 **Procedural reminders:** Each board member is given either a blue card or a yellow card. A blue card
19 means you can VOTE; a yellow card means you DO NOT.

20 The agenda was approved after a motion and a second.

21 The minutes from the January meeting were approved after a motion and a second.

22 **A reminder** from Eleanor Cook, NCLA Secretary: Thank you to everyone who submitted written reports
23 in advance. By doing this, you guarantee that your section, round table or committee's activities are
24 accurately represented in the official record of the association. It is extremely helpful to the secretary
25 and the web master when you send your report via email, either as text in the message or as a Word
26 attachment, preferably to the google groups email: nclaexecutiveboard@googlegroups.com. Reminders
27 will be sent regularly in the future. Also, it is the secretary's intention to get draft minutes out in a more
28 timely manner in the future. Thank you for your cooperation!

29 Ann Burlingame, Deputy Director of Wake County Public Libraries, offered welcoming remarks on behalf
30 of Wake County and pledged support from the organization for NCLA's goals and objectives.

31 **President's Report** — Wanda Brown

32 There are a few Board members not able to read and/or respond to Google Groups mailings.
33 We may need some additional training on how to use this collaborative tool, which has been
34 helpful for our work. [Secretary's note: Have successfully added or revised emails so that some
35 of the people who couldn't break through are now on the Google Groups site]

36 If you are not getting responses from someone via email, follow up and ask for a “read request
37 notification” and/or mark it as “urgent;” if that doesn’t work, pick up the phone and call the
38 person. We discussed having some technology training at the July meeting; Rodney Lippard
39 offered to schedule one of their computer labs for this. Conference calling options were also
40 discussed as ways to facilitate group work.

41

42 [Treasurer's Reports](#) — Mary Sizemore

43 The Endowment report lags - we will see it next time. We got money back from USPS since we are not
44 using bulk mail as much these days. It was noted that progress on memberships is of concern. You may
45 review the detailed reports electronically. One math error was noted and will be corrected.

46

47 [Finance](#) — Carol Cramer

48 [Conference 2013](#) — Dale Cousins ([Motion Approval 2015](#))

49 The 2013 Conference is being held in Winston-Salem, October 15-18, 2013. Dale will name committee
50 members in May with monthly meetings beginning in July or August. She will also appoint 2-3 people
51 for each subcommittee.

52 A Motion to accept the recommendation for the Greensboro location for 2015 was approved
53 unanimously. (see above)

54 **Section/Round Table Reports**

- 55 • [Business Librarianship Section](#) —Mary Scanlon
- 56 • [College and University Section](#) — Randall Bowman attended the meeting for Lisa Williams Note
57 that their March workshop was held at Joyner Library at East Carolina University.
- 58 • [Community and Junior College Libraries Section](#) —Penny Sermons
- 59 • [Government Resources Section](#)— Lynda Kellam
- 60 • [Library Administration and Management Section](#) —Lorrie Russell
- 61 • **Literacy Roundtable** — Donna Phillips – No written report submitted, but they are planning to meet
62 in May
- 63 • [New Members Round Table](#) — Katrina Vernon
- 64 • NC Association of School Librarians — vacant
- 65 • [NC Library Paraprofessional Association](#) — Harry Frank attended the meeting for Jackie Cornette
- 66 • [Public Library Section](#) — Pam Jaskot
- 67 • [Reference and Adult Services Section](#)— Amy Harris
- 68 • [Round Table for Ethnic Minority Concerns](#) — Phillip Cherry
- 69 • [Resources and Technical Services Section](#) — Cynthia Shirkey
- 70 • [Special Collections Round Table](#) — Jason Tomberlin
- 71 • **Technology and Trends Round Table** — Keith Engwall (no report)

72 A new Chair of TNT is needed, since Keith is leaving the state. Laura and Phil will coordinate
73 holding an election for this group. They will use the current membership list and also recruit
74 new members. Motion made and passed.

75 • [Trustees, Friends, and Advocates](#) -- Carol G. Walters/Theron Bell

76 • [Women's Issues in Libraries Round Table](#) —Joan Sherif

77 • **Youth Services Section** — No written report. Debra Schreve attended for Mary Kleinfeldt. She
78 mentioned a Nov.1-2 retreat being planned at Haw River State Park.

79

80 **Committee Reports**

81 • Archives — Charlene Johnson -- No report submitted, although there was one for January that
82 was missed, and has since been linked to the January meeting minutes. Johnson has since
83 resigned from this position and another person will be appointed.

84 • [Constitution, Codes & Handbook](#)— Laura Davidson

85 • [Continuing Education](#) —Iyanna Sims

86 • [Endowment](#) — Phil Barton . There was discussion of how funds from the endowment may be
87 used for the Barbara Beebe award (Leadership institute). It was requested that the Treasurer
88 provide the board with a report of how much money has been collected for this and what funds
89 have already been disbursed. One \$500 award was made in 2008 for a person to attend the
90 Leadership Institute.

91 • **Intellectual Freedom** — Elizabeth Skinner -- No written report

92 • [Leadership Institute](#)— Michael Crumpton

93 • [Membership](#) — Jennifer Meyer ([Social Team Motion](#)) ([Facebook Motion](#))

94 • **Nominating** — Sherwin Rice – No written report. They are just getting started. Start thinking
95 now about prospective leaders--approach them to see if they are interested

96 • **Operations** — Kim Parrott/Priscilla Lewis – No written report. **REMINDER:** Please let us know if
97 you cannot attend a board meeting at the last minute, since lunches must be paid for whether
98 or not you attend. We will have to bill you for this, if you do not let us know. Thanks! Also,
99 some discussion about the frustrations of trying to establish an association credit card since
100 most financial institutions want to tie a credit account to an individual. Our current account will
101 be expiring soon (and is still in Diane Kester’s name) – next attempt will be with Wells Fargo. We
102 may want to consider using pre-paid debit cards instead.

103 • [Public Policy](#) — Brandy Hamilton

104 • **Scholarships** — Christy Earp -- No written report, but they are planning to meet in June.
105 She also mentioned that the McLendon Loan needs to be changed to a scholarship (revise
106 handbook)

107 • [Website](#)— Laura Wiegand

108

109 **Other Reports:**

110 • **ALA Council** — Rodney Lippard – no written report. He mentioned NC members running for ALA
111 offices. He has submitted our Chapter report to ALA. He has 2 resolutions to vote on via e-mail:

112 --200th anniversary of State Library
113 -- Honor Mary Boone in retirement

- 114 • **SELA Representative** — Carol Walker Jordan—no written report. SELA is holding their
- 115 conference jointly with Georgia - Oct 3-5th Marriott Macon City Centre
- 116 • [Editor, NC Libraries](#) — Ralph Scott
- 117 • [State Librarian](#)— Cal Shepard

118 Future meetings: See the web site for this information: [http://www.nclaonline.org/executive-](http://www.nclaonline.org/executive-board/meetings)
119 [board/meetings](http://www.nclaonline.org/executive-board/meetings)

120 Motion to adjourn