

Community & Junior College Libraries Section – Biennial Conference Meeting

Thursday, October 17, 2013, 5:15 p.m.

Benton Convention Center/Embassy Suites, Winston-Salem, NC

Members Present:

Keith Burkhead (Director-at-Large), Angela Davis (Chair), Jennie Davis, Suvanida Duangudom, Carol Freeman, Tara Guthrie, Julie Humphrey, Mary Kennerly, Irene Laube, Deanna Lewis (Secretary/Treasurer), Libby Stone, Catherine Tingelstad (Vice Chair), Dave Trudeau

New Officers Announced:

Angela Davis, Chair
Pitt Community College
adavis@email.pittcc.edu

Keith Burkhead, Director-at-Large
Guilford Tech
bkburkhead@gtcc.edu

Catherine Tingelstad, Vice Chair
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Staci Wilson, Director-at-Large
Catawba Valley Community College
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Deanna Lewis, Secretary/Treasurer
Cape Fear Community College
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Penny Sermons, Past Chair
Beaufort County Community College
pennys@beaufortccc.edu

Welcome to the new biennium with the CJCLS! The conference meeting produced ideas about how we can rejuvenate the section. Many people were excited about the prospect of becoming a more active section and many community college librarians across the state who could not attend the meeting e-mailed Angela about how they could be involved over the next two years.

Communication:

- There is a Google Group set up for CJCLS and there are currently about 30 people signed up for the group. Members at the meeting provided their e-mail addresses so that they could be added if they were not already.
 - **Everyone is encouraged to use the Google group!** You can post questions, comments, articles of interest, etc. This will be our main mode of communication with each other. You must be a member of the Google group in order to send messages to everyone.
 - **To post messages to everyone** in the CJCLS Google group, send email to cjcls@googlegroups.com
 - When sending e-mail to the group, use the e-mail address that you used to sign up for the group.
 - If you do not want to create a Google account in order to become a member of the group, you can request a “direct add” using whatever e-mail you wish. Just send a message to Angela (adavis@email.pittcc.edu) or to cjclsgroup@gmail.com

Discussion Topics:

1. Defining Roles: LRA (Learning Resources Association) vs. CJCLS

- Angela and Libby (President of LRA) agreed to make a concerted effort to work with each other and with their respective executive committees to more clearly define the roles that each of

these organizations play in order to better serve the community college libraries across the state. This year's NCLA Conference theme was "Stronger Together" and in light of that theme, the members present agreed that this was a worthwhile pursuit.

- o It was mentioned later on in the meeting that offering workshops online vs. in-person could be a starting point for defining the roles between LRA and CJCLS. LRA already has an established conference that is very well attended. As part of NCLA, CJCLS could focus more on avenues that would bring resources and information to community college librarians that are not typically able to attend in-person conferences.

2. **NCLA: Becoming an active section!**

- o **CJCLS Mission Statement**

"To promote state-wide cooperation among librarians at community colleges, junior colleges and technical institutes, by providing professional development opportunities through activities, programs and discussion. To fulfill the objectives of the North Carolina Library Association."

- o **NCLA conference in 2015**

Angela encouraged those present to think about ways that we can have more of a presence or be more actively involved as a section at the next NCLA conference. Opportunities may include such things as having a section table, sponsoring a CJCLS meet & greet, providing a raffle basket, actively seeking speakers and presenters that focus on community college library issues, having community college librarians serve on NCLA conference committees, etc. We do not have to do all of these things, but they are things to think about.

- o **Workshop(s) in 2014**

Sections are traditionally responsible for offering a workshop sometime during the non-conference year. Libby announced that LRA is planning a conference at Blue Ridge CC April 14-15, 2014. It was mentioned that if CJCLS does offer a workshop that it be scheduled later in the year as to not conflict with LRA's conference. It was also mentioned that perhaps CJCLS could offer an online workshop/webinar since many community college libraries have so few staff and have a difficult time getting away from work to attend. Suvanida mentioned that the TNT (Technology & Trends Roundtable), another section to which she belongs, has offered successful online webinars in the past.

Homework Assignment:

All CJCLS members need to start thinking about workshop/webinar topics that would be useful. Planning will need to start soon! Send your ideas to an executive board member or to the Google Group.

- o **CJCLS Webpage:**

The webpage is very stagnant. Going forward, meeting minutes, biennial reports, etc. need to be approved and posted as quickly as possible so that the membership can have time to send questions, comments, and ideas.

It was also mentioned that the webpage could be used to list various resources that would be pertinent to our constituency. Angela mentioned that there are many options for how we use our web space and it might be worth our while to talk with Laura Wiegand (NLCA Webmaster) to see what options are available.

3. By-Laws

It was noted that the by-laws have not been updated to reflect the actual practices of the executive board and the section as a whole. More specifically, the by-laws state that the section cannot carry out business without 25% of the section membership present. Angela noted that other sections have amended their by-laws to allow business meetings to take place with whatever members are present. The executive board will discuss this in further detail at the next meeting and decide what would be the best course of action. By-law changes must be approved by the NCLA board, so it is important to have a consensus from the membership before going forward with any by-law changes.

4. Executive Board Meeting Schedule

The NCLA executive board typically meets during the following months: January, April, July, and October. It was proposed that we set our executive board meetings during months that precede the NCLA board meetings so that we have time to submit quarterly reports, by-law change requests, questions, etc. This would make the CJCLS executive board meeting schedule as follows: December, March, June, and September. The CJCLS executive board will work out the exact dates at the next meeting, which will take place the first part of December 2013.

The board has typically met via phone conference. It was mentioned that an online meeting platform might be preferable. Angela will explore the possibilities and notify the executive board and membership how the first meeting will be conducted. If anyone has any particular expertise in this area, please let the executive board know if you would like to help. Angela would prefer a platform that can support as many people as would like to participate.

Prepared by Angela Davis, Chair
October 23, 2013