

CJCLS Executive Committee Minutes

Date: 10/5/16

Time: 1pm

Mode: Online/Phone

Attending:

Angela Davis-Past Chair

Alisha Webb-Chair

Susan Basnight-Director-at-Large

Jennifer Seagraves-Programs Chair

Minutes from meeting on 9/14/16 were emailed and then motioned for approval by Angela Davis, seconded by Alisha Webb on 9/15/16--approved. Minutes uploaded to CJCLS Google Group Drive account.

Alisha: Provided everyone with username and password to CJCLS GOOGLE Group.

Alisha will attend NCLA executive committee meeting on 10/28. Alisha will write the section report and email everyone by the end of the week. She will submit the report by the October 15th deadline.

Old Business:

- Stephanie contacted Kim Parrott at NCLA office and received an updated membership list. Alisha has the list.
 - NOTE: Make sure you have paid your section dues. You must be a member of this section in order to keep your committee role.
 - There are 44 active members listed.

New Business:

- As of Friday, September 30th, Staci Wilson resigned her position as Chair. Alisha will step into this role.
- The [bylaws](#) do not call for the appointment or election of a new vice-chair. It only calls for the election/appointment if both chair and vice-chair are unable to serve.

- ADA Accessibility Workshop
 - Presenter: Alan Unsworth
 - Date: November 18th
 - Place: Central Carolina-Harnett Campus
 - Time: 11am-12:30pm
 - Marketing:
 - Jennifer - make a flier
 - Angela will send logo to Jennifer.
 - Picture/Biography of Alan
 - Catchy Title
 - Description of talk
 - CJCLS Website--Alisha has access and can put on website
 - Email to NCLA membership--Alisha
 - Budget:
 - Honorarium for Alan: \$100
 - Alisha will submit a Check Order form:
http://www.nclaonline.org/sites/default/files/documents/organization/Check_Order_form.pdf
 - Snacks: *NOTE:* We have \$1519.03 in our account.
 - Alisha will pick up snacks
 - Lunch: on own
 - RSVP:
 - Google form:
https://docs.google.com/forms/d/e/1FAIpQLSc-v083kZUF5NYjaLJJB7sli8vXP3OV5MfAoUjO_T5BDQ5jWg/viewform
 - Email CJCLS google group: cjclsgroup@gmail.com

Additional Ideas for the committee to consider:

- Angela suggested that we sponsor a workshop on flipping the classroom. She worked with faculty at Pitt Community College on a presentation and thought it might be beneficial to other community college librarians.
- Marketing materials: Alisha will see if there is interest in creating an ad hoc committee to develop marketing materials for CJCLS. Will announce at the workshop on the 18th and then again through an email to section members.
- Membership ideas: ask members if they would like to attend a section executive committee meeting. Angela can have up to 25 attendees using WebEx through Pitt Community College. Have the meeting in January/early February to discuss ideas for NCLA conference programs.

Submitted by Alisha Webb, Chair
10/5/2016

