

NCLA-CJCLS Executive Committee Meeting
September 14, 2016
10:00 a.m.

Attending (online via GoToMeeting):

Staci Wilson, Chair
Alisha Webb, Vice Chair
Angela Davis, Past Chair
Stephanie Bowers, Secretary

Workshop Planning

Staci brought the meeting to order and asked for suggestions on the date for the workshop the Section would like to offer this fall. Alan Unsworth has agreed to present on ADA-compliant web accessibility and is not available for many dates throughout October. There was discussion on whether the workshop should be done as a webinar or an in-person session. If in-person, Central Carolina CC has offered to host; if offered as a webinar, Friday seems to be the most popular day of the week. November 18th may work as a webinar date.

Further discussion considered the question of whether to charge for attendance, or perhaps only for non-member attendance? It was noted that the Bylaws may dictate the protocol for charging and also that this decision may depend on the format (in-person or online) that is used. Alan may have a preference as to format.

Action Items:

- Staci will contact Alan by the end of this week or sooner to confirm the details of the presentation.
- Based on these details, Angela will create a flyer and/or “save the date” announcement to get the event on the NCLA calendar and advertised ASAP.

Incentives for Membership

Staci posed the question of what perks we may want to offer to encourage membership in the CJCLS; she cited the “member only” access to web tools offered by the Technology and Trends Section as one example. Perhaps a renewed effort to shore up communication among our current membership would be a way to start. Keeping the membership updated on current activities is vital to maintaining interest; an awareness of what the membership wants to discuss would help with developing more on-target outreach efforts. At the last NCLA conference a list of potential workshop topics was generated from ideas suggested by CJCLS members in attendance; revisiting this list may prove worthwhile.

Past Minutes and Reports

The minutes from our last meeting in January need to be approved by the Executive Committee so as to be posted to the NCLA website; accessing the Treasurer's Report that states our current fund balance would also be useful.

Action Items:

- Stephanie will contact Kim Parrott for a current CJCLS membership list, as well as a current Treasurer's Report (if not posted on the NCLA website).
- Staci will send the January minutes to the Executive Committee for approval via e-mail and will post to the NCLA site.
- Staci will inform the Executive Committee of current funding based on the Treasurer's Report.
- Staci will send out minutes/relevant information to the membership, once the current membership list is obtained.

Wrap-Up and Adjournment

As many decisions that need to be made regarding the upcoming workshop are pending Alan's response, it was decided that we will reconvene when more details are available. With nothing further to discuss at this time, the meeting was adjourned at 10:24.

Submitted by:
Stephanie Bowers, Secretary