

NCLA-CJCLS Executive Committee Meeting
January 27, 2016
1:00

Attending (online via WebEx):

Staci Wilson, Chair
Alisha Webb, Vice Chair
Angela Davis, Past Chair
Stephanie Bowers, Director at Large
Susan Basnight, Director at Large
Jennifer Seagraves, Programs Committee

Welcome and Introductions

Staci welcomed everyone and thanked Angela for her last-minute help with setting up the meeting in WebEx so that all could attend. Committee members introduced themselves to the group.

Call for Web Content Manager

Staci asked if anyone had an interest in managing the web content for the Section. Angela gave an update on the current status of Section content, as she had been handling this during her term as Chair. Staci said that she would take over this responsibility unless someone else really wanted to. Angela suggested that Staci contact the current NCLA Webmaster, Laura Wiegand, to get set up with website access.

Professional Development Discussion

As discussed at the NCLA Biennial Conference in October, there are a number of topics of potential interest among community college library personnel that might be considered for CJCLS-sponsored professional development workshops/presentations. These include:

- ADA compliance
- Strategic planning
- Research/publishing by community college librarians
- Presentation(s) by Michael Crumpton and/or Nora Bird
- Emergency disaster planning
- Mold remediation
- NC LIVE workshops related to community colleges
- Open education resources
- NCLOR with Helen Colevins

Staci asked if anyone had a preference or another idea, and wondered if it might be possible to present one of these at the upcoming NCCCLA conference. As the deadline for presentation proposals is already past, that will not be feasible. Angela described what was done at last year's NCCCLA conference—an information table and drawing. The group agreed that we could do this again. Going forward, we might try organizing a professional development opportunity on a

quarterly basis; Staci asked if we should form a subcommittee for this purpose. As Jennifer is head of the Programs Committee, it was determined that she should be the one to take charge of this effort. For our first topic, having Nora Bird give a presentation might be easiest and most expedient, as she is already prepared to give talks when asked. ADA compliance might be considered for our next presentation as there is currently great interest in that subject among community colleges. Jennifer will coordinate with Nora Bird; Staci suggested that we try to find a central location. Alisha pointed out that this list of suggested topics was from only a few people who attended the NCLA conference, so it might be worthwhile to survey the membership of CJCLS to get a better idea of what sparks the most interest. Staci will draft a survey and send it to Executive Committee members for review.

Open Discussion

Staci asked the group for feedback on the direction we might want to take at this point. Angela noted that finding ways to promote more online discussion among members is always something worth trying, but that the Google Group she created for this purpose when she was Chair got very little usage. A CJCLS Facebook page might generate more interest; Staci will look into what other sections are doing in this area and will ask the NCLA Webmaster about the procedures in place for administration of a section-specific Facebook page. Jennifer suggested that a question be added to the member survey to help determine if this would be something to pursue.

Wrap Up

To answer Staci's question on how often the Executive Committee typically meets, Angela explained that there is no set requirement as far as she knows but the Bylaws could be consulted to be sure. Four per year is a standard number but more might be necessary around the time of a sponsored event. Staci said that she will plan for four but will also keep the Committee updated via e-mail. Angela remarked that it might be good to know how much money the Section currently has; this can be asked of the NCLA Treasurer. According to the NCLA report Staci lately received, the CJCLS currently has 44 members, which is down from 48 members reported in July. To help recruit new members we can make sure to promote membership at our professional development offerings. Alisha wondered if it might be possible for someone to speak briefly on behalf of CJCLS at the upcoming NCCCLA conference; Staci said that even if no CJCLS member is able to attend, an NCCCLA officer would likely be willing to do this. With nothing further to discuss, the meeting was adjourned at 1:33.

Submitted by:

Stephanie Bowers, Director at Large, on behalf of Catherine Tingelstad, Secretary/Treasurer