RTSS Meeting Minutes 3/22/22 (Virtual)

Present: Kristin Calvert, Chris Baker, Gary Moore, Tiffany Henry, Claire Leverett, Lisa Barricella, Samantha Thorne, Jamie Stroble

Planning documents concerning an RTSS survey and board positions were discussed and edited by the board

1. Survey

• It was decided to send the survey to all NCLA members, rather than just RTSS members (there are around 50), to gather a meaningful amount of data

• It should be added to the NCLA website as well

• Internal deadline to finish the survey is April 5, shortly after which it will be distributed to NCLA members

• Suggested changes were made to the document by the board

2. Roles and Responsibilities

• There is a need to define the duties for different positions

• After looking at the bylaws, the suggestion was made to look at other NCLA groups’ bylaws to see how they define various roles on the board

• Suggested changes were made to the document by the board